

December Meeting [Agenda](#)

Sawtooth Interpretive & Historical Association

Location: Virtual Date: **December 8, 2022** Call-in Details: **(253)215-8782**, Meeting ID: **826 5259 1880**,
 Passcode: **483953** Time: **10a – 12p**, Mountain Time or join by **Zoom** link -

<https://us02web.zoom.us/j/82652591880?pwd=VHU4OC9McS96cFJmaWpObDBJaXdXZz09> **Participants**

Officers	Stewart Wilder <i>President</i>	Terry Clark <i>Vice-President</i>	Ed Waldapfel <i>Secretary</i>	Liesl Schernthanner <i>Treasurer</i>	Gary Gadwa <i>Past President</i>
Directors	Ed Cannady	Paul Hill	Bernice Hartz	Amy Jones	Jenny MacNichol
Directors	Roland Miller	Becky Obletz	Dave Pinney	Caitlin Straubinger	
Others in attendance	Erica Cole <i>Business Manager</i>	Lin Gray <i>Executive Director</i>	SNRA Liaison	Kathy Atchley C/T <i>Liaison</i>	

Agenda Item	Discussion (topics, key points, etc.)	Action Required	Responsible	Time
Call to Order/Roll Call				Stewart/Ed W.
Review of Consent Agenda & Minutes of previous meeting		Discussion/Motion to approve	Stewart	2 min
OPEN TOPICS/UPDATES/REPORTS				
<input type="checkbox"/> President's Report		Discussion	Stewart	5 min
<input type="checkbox"/> SNRA Liaison's Report	FS activities	Discussion	Mike Krupski, Acting DAR	15 min
<input type="checkbox"/> C/T Liaison's Report	FS activities	Discussion	Kathy Atchley	5 min
<input type="checkbox"/> Finance Report	Treasurer's Update/ Budget 2023 Budget Approval	Action Item	Liesl	25 min
<input type="checkbox"/> Membership Update	Membership/Outreach	Discussion	Caitlin	5 min
<input type="checkbox"/> Outlets Update	Sales/Operations	Discussion	Erica	10 min
<input type="checkbox"/> Preservation Comm Update	Oral Histories	Discussion	Committee	5 min
<input type="checkbox"/> Executive Comm Update	Board Vacancies	Discussion	Committee	10 min
<input type="checkbox"/>	Review: 2023 Calendar; Priorities Executive Director's Report Planning. Updates: 2022 Lin Priorities Discussion Review ;			20 min
<input type="checkbox"/> Center for the Sawtooths	Progress report, next steps	Discussion	Stewart	10 min
<input type="checkbox"/> Round Table/Open Topics		Discussion		5 min
Next Meeting		February 16, 2023! – 10am-12pm MST Location: Virtual and TBD		
Adjournment				

Stanley Sawtooth Country, pg. 71: "The principles of the National Forests were laid down in 1905 by James Wilson, Secretary of Agriculture then, in a letter to Gifford Pinchot, Conservationist at the time, it stated in part, "You will see to it that water, wood, and forage...are conserved and wisely used." Pinchot, himself said emphatically, "The conservation of

our natural resources is key to the future. It is the key to the safety and prosperity of the American people, and all the people of the world, for all time to come." Thus, long before multiple use was given recognition by Congress in 1960, early rangers practices these principles adhering tightly to the fact that, "Water is the lifeblood of the land." So it was and is in the Stanley-Sawtooth country, and may it remain so for all time to come."

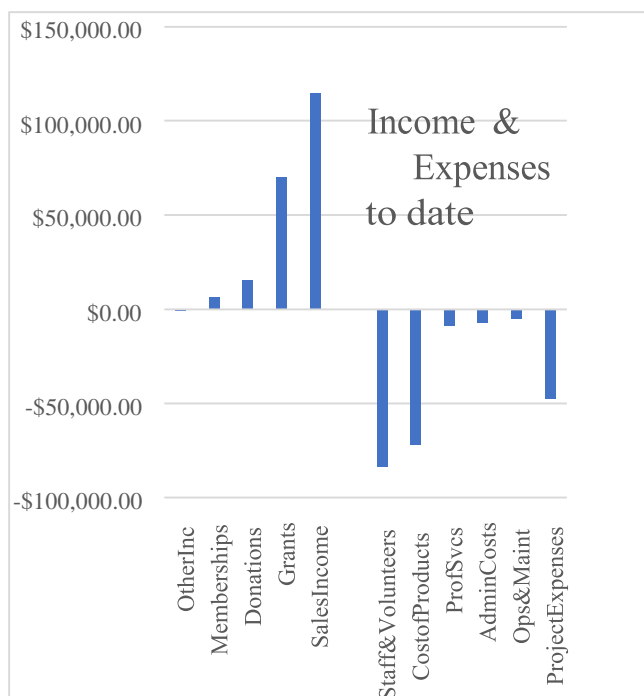
SIHA Treasurer's Report for Board Meeting 12/08/2022

This report reflects a summary of data through the end of October and the 2023 budget. When we get our Quickbooks Online system fully set up, we would like to incorporate this budget into the accounting; this may require some category name changes or adjustments, but the overall budget

We've yet to receive reimbursement for the roof replacement, but that effort is in progress. We did, however, receive the generous contribution from Val A Browning Foundation for Redfish operations next season. The next iteration of reporting should include a higher membership figure, and potentially donations, given our great newsletter mailout that usually prompts some year-end giving.

As always, please let me know if you have any questions or comments on anything presented.

Respectfully submitted,
Liesl Scherthanner, SIHA Treasurer,
11/30/22



should stay the same.

SIHA FINANCIAL STATUS	As of	10/31/2022
Current Assets		
Checking/Savings		
U.S. Bank Checking		\$81,025.46
Money Market		\$140,017.21
Cash Account		\$1,416.17
Cash Banks		\$225.00
Total Checking/Savings		\$222,683.84
Undeposited Funds		\$90.79
Inventory		\$47,282.61
Total Current Assets		\$270,057.24
Liabilities		
Current Liabilities		
Accounts Payable		\$719.29
Sales Tax Payable		\$220.69
Payroll Tax Liabilities		\$1,117.46
Total Liabilities		\$2,057.44
Restricted Funds		
Building Fund		\$58,767.39
Caribou/Targhee		\$41,986.79
Forum & Lecture Fund		\$4,122.35
ISHS Grant		\$154.17
Center For The Sawtooths		-\$5,084.77
Oral History Fund		\$4,585.21
Redfish Center Fund		\$30,698.41
Salmon Festival		\$4,779.34
Sawtooth Society (Lic Plate Grant)		-\$2,049.00
Trail Map Funds		\$1,536.33
Wild Land Fund		\$1,377.31
Grant for AED's		\$3,100.00
Total Restricted Funds		\$143,973.53
Total Unrestricted Funds		\$76,743.66

Note: Budget does not include Obsidian Project as outlook is yet unknown

Board Recruitment Recommendations to the SIHA Board of Directors, from the Board of Directors Recruitment Committee Updated November 2022

Current Board Vacancies

- There is one available board seat; another will be vacant in January 2023.

When considering our Board of Directors, it is important to keep the following in mind:

- All board members should be involved in some way with fundraising. (Doesn't mean all will be asked to conduct "the ask"; making introductions and advocacy are also key).
- Boards should be a mix of significant "doers" and generous "donors". (Both are important and ideally many will be both; all Board members should provide some degree of financial support).
- Board should be diverse; geographically, gender, age, etc.
- Board members should help us to grow and sustain ties with current and potential large donors. (Browning Foundation, Redfish Lake Lodge, IRMR, Businesses in Stanley and greater Stanley).
- Board recruitment should be part of each board meeting.
- Board currently has 15 seats. This can be changed in the future if deemed necessary.

Goals for an ideal board makeup:

- 50/50 mix of active doers and larger donors
- All members should be interested in and understand what we do and have some tie to Stanley or the Sawtooth-Salmon River country.
- Board members should be familiar with our mission and actively promote our organization, e.g., with a short "elevator speech" highlighting what we do.
- All members should be willing to participate in meetings and events, be cooperative, and conduct themselves with civility.
- At least one-third of the Board should be full or part time Stanley area residents.
- At least one with a direct tie to the Stanley business community
- At least two members from the Wood River Valley
- At least two members from Boise or the Treasure Valley
- One or more from the Magic Valley
- One or more from Challis, Mackay, Salmon, downriver region.
- Board members possess a background in one or more of the following areas: fundraising, social media, accounting, law, education, environmental education/interpretation, heritage resource management, and/or business.
- Board has variation in personality and diversity in geographic placement in the intermountain region, gender, socioeconomics, age, etc.

- At least one Forest Service veteran.

Process for selecting new board members:

1. Board Development ad-hoc committee to meet, as needed, to help develop list of potential new board members. This committee will maintain a master list of potential members, a focus list to reach out to in the present year, and a list of individuals to cultivate interest in SIHA and our Board of Directors.
2. Discuss potential board members at board meetings; using an agreed upon set of criteria for judging what type of knowledge, experience and network we want/need in additional Board members. Entire board should suggest names and discuss how they meet the goals for our ideal board makeup.
3. Foster interest in and education about SIHA by inviting potential new board members to FLS and other SIHA events, even if there are no current board vacancies. All active board members should be encouraging potential future interest.
4. Have available a packet of SIHA information (e.g., SIHA overview, brochures, financial summary, strategic plan, etc.) to provide to prospective directors.
5. Assign one or two board members to approach each candidate to gauge interest, provide information, and answer questions about SIHA and board membership. (Provide candidate with "Board Duties" document and other SIHA information if not already received).
6. Board members report back to the Executive Committee with their findings.
7. Executive committee decides whether to recommend the candidate to the full board for review, and requests a resume' or biographical sketch from the candidate to present to the full board in introduction.
8. Invite candidate to attend a board meeting to see how we operate.
9. Executive Board makes recommendation to the full board.
10. Board votes
11. Formal invitation is made to candidate.

Process for evaluating board member performance:

Most boards evaluate member performance on an annual basis. This is helpful for two-way communication and helps the executive have written back-up if a change is needed.

We recommend that the President and Executive Director carry out periodic evaluations (annually is ideal) with each board member. This can be done, in person or by electronic means, and is intended to also facilitate board member feedback to board leadership. Evaluation criteria will include:

- Attendance at board meetings
- Attendance at SIHA events
- Serves and participates on at least one committee
- Supports SIHA financially
- Supports SIHA as a volunteer
- Civility and teamwork

Similarly, overall board characteristics should be periodically reviewed to identify potential deficiencies to address in board development. Also consider current or upcoming project needs.

Based on the goals for an ideal board, as recommended above, and SIHA's current board make-up, we should currently be recruiting individuals who:

1. can potentially support SIHA at a higher financial level,
2. come from the Stanley business community,
3. have ties to major donors,
4. come from the Wood River Valley,
5. come from Challis/Mackay/Salmon/Stanley/Twin/Boise,
6. have a fund-raising background and/or interest,
7. are women or add ethnic (or other) diversity to the present group;
8. are in the younger (50's and below) age groups
9. have a particular skill/strength needed

The following lists people drawn from the spring focus list, those mentioned at previous board meetings, and discussion at our 11/15/22 committee meeting. These individuals will be approached to gauge interest in joining our board and/or cultivated for future involvement.

We are recommending the following actions:

2022 Focus List (as of November) - To be approached to gauge interest in joining board:

- Sue Orb (Jenny/Terry)
- David and/or Susan Kim (Stu/Terry)
- John Rember (Liesl)

2023 Cultivate - introduce SIHA, provide information:

- *Jack Hand (Terry)*
- *Eric Boe (Terry)*
- *Michelle Praggastis (Amy?)*
- *Jeff Ballas (?)*
- *Brian/Kathleen Bean (Need board member to contact)*

Please see the most current Board Recruitment Report to visit more details on recruitment, including a master list of individuals to potentially be considered for board development in the future.

Respectfully submitted on 12.06.2022 by

Terry Clark, Becky Oblatz, Liesl Scherthanner, & Lin Gray

Sawtooth Interpretive and Historical Association

Executive Director's Update

December 2, 2022

Action Items:

FY2023 Budget Approval

THANK YOUs and SHOUT OUTs:

- Thank you to Erica, Liesl, Caitlin, and Hannah for their help proofing and editing the newsletter. And, Gary, Laurii, Liesl, Michael, Erica and Terry for helping get the newsletters ready for mailing!
- Thanks to Gary and Laurii for winterizing and moving the SIHA car. This will likely be the last year we can use Marilyn Burdwell's garage (she is selling her house in Lower Stanley). If anyone has leads on an empty garage bay in the winter, let me know.
- Thanks to Liesl and Michael and one of the Sawtooth National Forest Archaeologists, Jolie, for their help rescuing the Shepherd's poem up Boundary Creek. It is in the book room and over the winter I'll be working on a plan to fund interpretation and display costs.

UPDATES

- The **raft trip drawing** is ongoing. To date we've sold 60 tickets. I'm hoping more will roll in as people read their newsletters.
- The newsletter was posted on Nov. 28th. I held on to it for a week to get past the holiday. We sent out about 580. You'll see that we changed the layout inside. I have extra copies if you think there is someone we should send one to who isn't on our mailing list (it's easy to check). In 2023, I'll be culling people from the mailing list who haven't donated in 5 years if their donation was under \$50. I've already received 5 renewed memberships in response to the newsletter. I will be sending out the newsletter to our email list after our board meeting.
- Summer job descriptions have been updated and posted on various sites. I'll be emailing our alumni with details as well, with hopes they will spread the word, or consider returning. Bryce has informed me he won't be joining us next year.

BUDGET

- I mentioned at our last meeting that Erica and I hope to attend the Public Lands Alliance in February. I've submitted a scholarship to see if they will cover a portion of the costs. Jenny has generously offered to house us which will hugely cut down on expense. I should hear if any scholarship money is awarded by Dec. 12. In order to pay the early-bird rate I'll need to register us by Dec. 31. The education line item will be more than budgeted for FY 2022 (depending on what is awarded): Up to \$1350 is needed to secure early registration. Before proceeding I'll check in at our meeting to make sure this is acceptable. I'll work on doing a better job of anticipating these sort of expenditures in the future.
- FY 2023: This summer taught me that Hannah was really acting as our Summer Programs Coordinator, lightening my load so I could focus on other things. The stark difference between her and our lead this year made me realize we need a title change and better compensation for this position, so that we are

attracting candidates who are capable of overseeing day-to-day operations. To this end the Finance Committee is proposing a change to the Lead Naturalist position: increasing pay to \$15/hour and increasing expectations/duties to become SIHA's Summer Programs Coordinator. If the budget is approved as proposed, we'll move forward with the plan to hire a summer programs coordinator. If not, I'll pull the job posting and return to our current structure.

- Please see 2023 Planning section below for a request to change our budget approval cycle to better align with administrative needs.

GRANTS:

Submitted:

- Selway-Bitterroot-Frank Church Foundation, wilderness education grant. \$1000 requested to formalize Trailhead Portals with branded pop-up tents and tablecloths.
- TO BE SUBMITTED – 12/31: License Plate Fund matching grant for Trailhead Portal tents as well as materials to hand out to hikers.

Active Grants:

- Idaho Humanities Council, major grant cycle. \$5550 awarded for Shoshone-Bannock Interpretive signage/exhibit. Bringing total for Sho-Ban Interp project to \$12,050.
- Val A. Browning Foundation grant, \$25000 award for Naturalist stipends for 2023.
- Sawtooth Festival community grant, \$1000 awarded for reprinting photos and purchasing a handheld document scanner at Stanley Museum
- Idaho Community Foundation, Forever Idaho, eastern region fund. \$2000 award for general education/operation expense.
- License Plate Fund for AEDs for the Museum/Redfish for Q3 for \$2100. We have received \$1000 matching funds from the new Stanley Winterfest grant. Total project cost is \$3100.
- Mountain Mamas, \$500 awarded for expenses related to the SNRA 50th Anniversary on Aug 20th and 22nd
- Q1 License Plate Fund, \$6500 awarded for Shoshone Bannock Interpretive project
- Bigwood Roofing completed the museum roof in July. \$12,000 has been reimbursed by the Idaho Heritage Trust. Paperwork has been submitted to USFS for determination on ratification.
- National Forest Foundation, \$15,000 awarded for Trailhead Stewardship and Educational Programs in the SNRA including general operational support. This grant was \$5000 last year.

2023 PLANNING:

- I would like the board to consider changing the timeline for budget approval. We post summer jobs each November. Actual hiring does not begin until January, however not having the budget approved means I am advertising per diem/wages before the budget has been approved by the board. It would be quite a shift but I would love for the board to contemplate a new approval timeline:
 - July/August – Finance Committee drafts budget
 - August – board receives draft of next-fiscal-year's budget
 - October – board approves next-fiscal-year's budget

While this will transfer some work to our busy season, the overall outcome makes me more comfortable. At the very least, will you consider approving the next-fiscal-year summer staffing budget in October.

- **FLS:**

- The FLS Committee met and discuss changes for 2023. We will be reducing the total number of programs. We are still working out details but will likely end up with an every-other-week schedule with 4 total programs over the summer and working in partnership to do a 5th program in the Wood River Valley in the Fall. ○ Program start time will return to 5pm. ○ The current plan for our line up is:

- a program that is history specific
- a program on salmon that coincides with the Salmon Festival (Aug 25/26 respectively)
- a program on a charismatic animal (likely bears)
- the premier of Ed Cannady's travel adventures: "Wandering, but not lost."
- and a "free choice" if you will ○ Our next meeting is scheduled for 4pm

Mountain Time on Thursday, January 19th where we will finalize the calendar and create our list for the order in which we contact potential speakers.

- We hope to reinstate group dinners at Redfish as long as the speakers are comfortable and we will be calling on you to join in some of those. ○ Once we have our schedule solidified I'll also be asking for speaker hosts for anyone comfortable with speakers staying at your house for the night.

□ **2023 Summer Schedule:**

Sat. May 27 Museum Opens weekends

Sun. Jun 4 SIHA Work Day

Wed. Jun 7 Community Clean-Up

Fri. Jun 9 Redfish Opens

Fri. Jul 7 or 14 FLS beings...TBD

Sat. Jul 22 History Day

Sat. Aug 5 Smokey Bear's Birthday

Sat. Aug 26 Sawtooth Salmon Festival

Mon. Sep 4 Museum Closes Daily Ops*

Sun. Sep 10 Redfish Closes (maybe for the season, if road construction begins)

Sep 9-24 SNRA Clean-up Event

Sep 11 & 25 Museum Work Days

*Open weekends through September, volunteers may be needed to help staff!

IMPORTANT DATES

- Our next FLS meeting is January 19.
- Our next scheduled board meeting is February 16.

Submitted by Lin Gray – December 2, 2022

Activity	Responsibility	Month												Progress
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	

1. Staffing

Work to support our staff to benefit both the employees and the organization through staff retention, a livable wage and benefits, and address housing needs. This will support SIHA's goal to grow our educational programs, visibility, and partnerships.

1.1	Evaluate short/long term needs/roles within SIHA	Comm needed?			X	X	X	X	X	X	X	X	X	
	a. Review Strategic Plan to determine needs for 1, 3 & 5 year goals b. Develop incremental org. charts for the next 5 years considering future plans/growth Create budget for increases to staff/crew c. d. Create list of resources besides money needed for increases to staff/crew													
1.2	Improve pay and benefits for SIHA staff				X	X	X	X	X	X	X	X	X	
	a. Review Idaho Nonprofit Center's 2022 Compensation Report Develop plan/budget for pay and benefit increases over the next 3-5 years b.													
1.3	Develop plan to improve training/skill building for interns				X	X	X	X	X	X	X	X	X	
	a. Survey current and past crew members to help determine strengths and weaknesses of training/experience: developing survey b. Review SIHA's current training program Research training opportunities/certifications for interpreters that would add value to SIHA's intern program c. d. Determine budget needed for certifications: researching													

2. Partnerships

Increase efficacy and efficiency among all organizations, agencies, and individuals working within the Sawtooth National Recreation Area to preserve and protect it.

2.1	Maintain/increase information sharing among partners		X	X	X	X	X	X	X	X	X	X	X	
	a. Consider partners when planning events, projects, programs. b. Connect with ICL at trailheads. LN ✓ Continue participating in Clean-up events ✓ c. d. Determine if SIHA should facilitate regularly scheduled information sharing meetings are worthwhile for area nonprofits and SNRA													

Activity	Responsibility	Month												Progress
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	

Activity		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
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3. Capacity Development:

Diversify Funding. Increase donor engagement. Cultivate volunteers and partners. Establish an endowment fund.

3.1	Develop 3-year Fundraising Plan			X	X	X	X	X	X	X	X	X	X	X	X	
	<div>a. Engage Major Donor Committee?</div> <div>b. Determine fundraising goal & short and long term needs</div> <div>c. Research similar size goals/orgs. & fundraising activities</div>															
3.2	Review Bookstore operations/products			X	X	X	X	X	X	X	X	X	X	X	X	
	<div>a. Engage staff at outlets. Review displays, operations, needs, wants ✓</div> <div>b. Identify opportunities at other locations/outlets/events</div> <div>c. Review cost of goods sold<div>i. create metric to help determine the items SIHA sells: environmental impact, net revenue, etc</div></div> <div>d. Identify items and manufacturers to create custom products ✓</div> <div>e. Create system for distributing wholesale trail maps and extend area of distribution.</div> <div>f. Goal: SIHA makes enough bookstore revenue to cover the cost of ED, BM, BK – so donors are never asked to fund administrative operations</div>															

4. Communication:

Enhance the SIHA brand so we are recognized as the go-to resource for natural and cultural history of the Sawtooth and Salmon River country. Increase awareness and create understanding of SIHA's role in the area.

4.1	Develop 3-year outreach campaign				X	X	X					X	X	X	X	
	a. Research outreach campaigns for similarly sized orgs. b. Search and engage with PR/marketing professional c. Identify and develop language for board, summer crew, staff to use															
4.2	Build online presence as historic and natural history resource			X	X	X	X	X	X	X	X	X	X	X	X	
	a. Complete website update/include trailhead specific regulation in new 'Visit the SNRA' landing page b. Develop annual social media plan for weekly posts/monthly blogs. Identify/engage content creators outside of summer crew. ✓ c. Evaluate further information needs															

	Responsibility	Month	Progress
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[illegible]

	a. Survey current and past crew members to help determine strengths and weaknesses of program: in development Develop budget/plan for most useful certifications for summer crew b.													
6.3	Celebrate SNRA/SIHA 50 th Anniversaries		X	X	X	X	X	X	X	X	X	X	X	
	a. Require Gallery Artists in 2022 to include a statement about their connection to SNRA values ✓ b. Hold SNRA forum during FLS ✓ Host event at Redfish, Aug. 22 for SNRA 50 th ✓ c. d. Send out December 20 press release for SIHA's 50 th													

SIHA 2022 Annual Planner

Updated Dec-22

	Color Legend:			Other Committees:	
	Completed			Education Committee	Edu
	Working on it!			FLS Committee	FLS
	Not in progress			Gallery Committee	Gal
				Historic Preservation Committee	Hist
	Legend:			Major Donors Committee	MjD
	Board	B		Plaque/Dedications ad hoc Committee	Plaq
	Executive Committee	Ex		Board Recruitment Committee	Recru
	Finance Committee	Fin		Salmon ad hoc Committee	Salm
	Executive Director	ED		Strategic Planning Committee	Strat
	Business Manager	BM		Center for the Sawtooths Committee	CeSaw
	Lead Naturalist	LN			
	Museum Docent	MD			
	Bookkeeper	Bk			
	Oral History Committee	Oral			
	Membership & Outreach Committee	M&O			

SIHA ANNUAL TASKS LIST – Dec-22

FOCUS	DESCRIPTION	RESPONSIBLE PERSONS	TASKS	DEADLINE	Progress
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Finance	2021 Budget	Fin	Review draft - October; final draft for vote by BOD – December Review and adjust if needed at meetings	October 21, 2021 December 9, 2021	
Personnel	Hire Lead Naturalist	ED	Post job description Dec. 1, open until filled	Jan. 10, 2022	
Personnel	Hire Museum Docent	ED	Post job description Dec. 1, open until filled	May 1, 2022	
Personnel	Hire 5 Naturalists 1 Historic Specialist	ED LN	Post job description Dec. 1, rolling deadline – priority consideration to applications by Jan. 9 Interviews rolling; Recruit local volunteers if needed	Apr 1, 2022	
Outreach/ Fundraiser	Participate in Idaho Gives	ED M&O Comm	Create/distribute E-Newsletter prior to Idaho Gives March 15 sign-up deadline, week long May 2-5	Apr 29, 2022	
Fundraiser	Recruit artists for gallery Develop marketing plan	ED Gal Comm	Need to recruit Gallery Committee members	May 15, 2022	
Finance	Filing Federal Tax Form 990	Treasurer ED/BM	Work to identify accounting company to take this on in 2023 and beyond.	November 15, 2022	
Operations	Open Museum	ED MD	Board and or local volunteers needed!	May 28, 2022	
Personnel	Training for Seasonal Volunteers	ED/LN/MD B	First two weeks of season Board called upon as needed to present content	May 30, 2022	
Operations	Work Day to prepare buildings for reopening	ED; B Volunteers	Establish work day priorities CANCELLED: rescheduled for SEPT	June 5, 2022	
Event	Community Clean-up	ED	1 st week of June	June 8, 2022	
Outreach	Recruit artists/market Redfish Gallery	Gal	12-16 artists, various mediums, 50 th theme	June 10, 2022	
Operations	Open Redfish Center	ED LN		Jun 10, 2022	
Programming	Forum and Lecture Series - July 8-August 26, 2022	ED FLS com	January: develop theme, contact speakers February/March: schedule speakers April: Design program brochure May: Print program brochure/advertise	June 15, 2022	
Outreach	Coordinate summer crew post to social media/blog posts	LN	Need volunteers to review blogs before posting	June 30, 2022	
Fundraiser	Raffle	ED/Crew B		Jul 1, 2022	
Event	Sawtooth History Day at the Museum	ED Crew		July 9, 2022	

Event	Smoke Bear's Birthday Party	ED/Crew		Aug 6, 2022	
Event	Salmon Festival	ED/Crew IRU		Aug 27, 2022	
Event	End-of-Season SNRA Clean-up	ED Partners	Multi-week event, 2 nd annual – in conjunction with National Lands Day – Partners include NFF, SawSo, PUG, SNRA, ERC, ICL	Sep 2022	
Resource Capacity	2023 Draft Budget	Fin Comm	Draft to board in October for first reading at December meeting.	October 2022	
Communications	Fall Membership Drive Create and distribute November newsletter	ED M&O Comm	Board to review + personalized notes at folding party	Nov 10, 2022	

ONGOING ANNUAL TASKS (no specific deadline)																
FOCUS	ACTIVITY	RESPONSIBLE PERSONS	MONTH												Progress	
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Admin	Manage membership list	ED M&O Comm	X	X	X	X	X	X	X	X	X	X	X	X	X	
Admin	Prepare next FY annual budget for approval	Fin											X	X		
Admin	Report on prior FY budget	Fin		X												
Admin	Manage budget/books: track budget; report to board; keep Association books; ensure financial reviews are conducted as needed; payroll; track grants/special project expenditures; renew insurance; workman’s comp; file taxes, etc.	Fin/Bk	X	X	X	X	X	X	X	X	X	X	X	X	X	
Admin	Review annual engagement letter with Business Manager and other contracted associates	ED												X	X	
Admin	Regularly communication with FS staff at sales outlets about needs/changes/etc.	BM	X	X	X	X	X	X	X	X	X	X	X	X	X	
Admin	Manage inventory and sales at all outlets	BM	X	X	X	X	X	X	X	X	X	X	X	X	X	
Admin	Keep separate books for C/T outlets and review	BM	X	X	X	X	X	X	X	X	X	X	X	X	X	
Admin/Partnership	Renew cost-share agreement with SNRA to cover stipend for 1 Naturalist	ED	X	X	X											
Admin/Edu	Update annual operations/maintenance schedule for Redfish Center	ED				X	X									
Capacity Building	Grant writing	ED	X	X	X	X	X	X	X	X	X	X	X	X	X	
☐ TO BE SUBMITTED: Selway Bitterroot Frank Church Foundation, 10/31 - \$1000 for wilderness education-related project																
☐ AWARDED: Sawtooth Festival Community Grant, 9/1 - \$1,000 for reprinting historic photos and purchasing a handheld document scanner for the museum																
• AWARDED: LPF grant, 3/31 - \$6500 - for Shoshone-Bannock interpretive displays at Stanley Museum and Redfish Center																
• DENIED: Steele-Reese grant, 4/1 - \$7500 - for Shoshone-Bannock interpretive displays at Stanley Museum and Redfish Center																
• SUBMITTED 1 st Round: Idaho Humanities Council Major Grant Cycyle, 8/15 - \$5,550 – for Shoshone-Bannock interpretive displays, final submission 9/15																
☐ AWARDED: NFF grant, submitted 4/1 - \$15,000 for trailhead stewardship and educational programs in the SNRA ○ Final Report due Jan 31, 2023																
☐ AWARDED: Idaho Community Foundation, 6/15 - \$2,000 for general operations/educational programs																

<input type="checkbox"/> SUBMITTED: Val A Browning Foundation, 6/1- \$25,000 for Redfish summer crew stipends/mileage	
<ul style="list-style-type: none"> AWARDED: LPF grant, 6/30 - \$2100 – for AED units at Stanley Museum and Redfish Center AWARDED: Stanley Winterfest grant, 2/28 - \$1000 – for AED units at Stanley Museum and Redfish Center 	

SIHA ANNUAL TASKS LIST – Dec-22

Comm/Edu	Plan, advertise, implement FLS	FLS	X	X	X	X	X	X	X	X					
Communication	Develop and implement annual media plan	M&O	X	X	X	X	X	X	X	X	X	X	X	X	
Communications	Recruit members at all events/outlets	ED/Crew BM	X	X	X	X	X	X	X	X	X	X	X	X	
Communications	Assign coordinators, plan, organize events	ED/Crew	X	X	X	X	X	X	X	X	X	X	X	X	
Communications	Manage website/keep updated	ED/Crew M&O Comm	X	X	X	X	X	X	X	X	X	X	X	X	
Education	Secure operations grant/donation to operate Redfish Center next FY	ED	X	X	X	X	X				X	X	X	X	
Partnerships	Work with FS Staff to ensure successful year (Bobbi Filbert, SNRA, Kathy Atchley C/T)	ED/BM	X	X	X	X	X	X	X	X	X	X	X	X	
Partnerships	Cooperate with Sawtooth NRA efforts to improve effectiveness of HQ and SRS reception areas	ED/BM	X	X	X	X	X	X	X	X	X	X	X	X	
Partnerships	Attend FS Department lead meeting: work with SNRA to identify information they want SIHA to focus on during the field season	ED/Crew			X	X									
Partnerships	Develop relating programs/exhibits as requested by SNRA	ED/Crew						X	X	X	X				
Partnerships	Work with SNRA to find housing for Lead/Naturalists/Museum crew	ED	X	X	X	X	X								
Preservation	Maintain collection records and input new donations acquisitions at the Stanley Museum	ED/MD	X	X	X	X	X	X	X	X	X	X	X	X	
Preservation	Conduct, transcribe, upload oral histories	Oral	X	X	X	X	X	X	X	X	X	X	X	X	
Preservation	Create new exhibit in rotating museum case	MD/ED						X	X	X	X				
Training	Conduct training for SIHA/FS staff on how to market SIHA materials and make sales JUNE + as needed	BM						X							

SIHA Committees List - Dec-22

2022 Committees	Members (C) indicates Committee Chair Executive Director sits on every committee	NOTES
Education	Bernie Hartz, Terry Clark, Roland Miller	

Executive	President (C), Vice-President, Treasurer, Secretary, Past President/Appointed Director	
Finance	Treasurer (C), Business Manager, Stewart Wilder	
FLS	Gary Gadwa, Jenny MacNichol, Ed Cannady, Stewart Wilder, Amelia Jones	
Gallery		
Historic Preservation	Gary Gadwa, Terry Clark, Stewart Wilder, Roland Miller, Liesl Schernthanner	
Major Donors		
Membership & Outreach	Caitlin Straubinger (C), Liesl Schernthanner, Stewart Wilder, Hannah Fake	
Oral History	Gary Gadwa (C), Becky Obletz, Ed Waldapfel, Stewart Wilder	
Plaque/Dedications ad hoc	Ed Waldapfel, Bernie Hartz, Gary Gadwa	
Board Recruitment	Stewart Wilder, Terry Clark, Liesl Schernthanner, Jenny MacNichol, Gary Gadwa	
Ad Hoc Salmon Committee	Stewart Wilder, Ed Cannady, Paul Hill, Gary Gadwa, Terry Clark, Caitlin Straubinger	
Strategic Planning	Jenny MacNichol, Terry Clark, Liesl Schernthanner, Gary Gadwa, Stewart Wilder, Bernie Hartz, Roland Miller, Ed Waldapfel	
Center for the Sawtooths	Stewart Wilder, Terry Clark, Liesl Schernthanner, Jenny MacNichol, Becky Obletz, Gary Gadwa, Ed Waldapfel, Doug Obletz, Carter MacNichol	

Activity		Responsibility	Month								Progress
			Q1	Apr	May	Jun	Jul	Aug	Sep	Q4	
1. Staffing											
Work to support our staff to benefit both the employees and the organization through staff retention, a livable wage and benefits, and address housing needs. This will support SIHA’s goal to grow our educational programs, visibility, and partnerships.											
1.1	Evaluate short/long term needs/roles within SIHA	Comm needed?	X	X						X	
a. Review Strategic Plan to determine needs for 1, 3 & 5 year goals b. Develop incremental org. charts for the next 5 years considering future plans/growthc. Create budget for increases to staff/crew d. Create list of resources other than money needed for increases to staff/crew											
1.2	Improve pay and benefits for SIHA staff		X	X						X	
a. Review Idaho Nonprofit Center’s 2022 Compensation Report b. Develop plan/budget for pay and benefit increases over the next 3-5 years											
1.3	Improve pay and benefits for SIHA staff		X	X						X	
a. Determine how 2020 FLSA laws impact current intern program and adjust if needed b. Survey current and past crew members to help determine strengths and weaknesses of training/experiencec. Review SIHA’s current training program d. Research training opportunities/certifications for interpreters that would add value to SIHA’s intern program											
2. Partnerships ✓											
Increase efficacy and efficiency among all organizations, agencies, and individuals working within the Sawtooth National Recreation Area to preserve and protect it.											
2.1	Maintain/increase information sharing among partners		X	X	X	X	X	X	X	X	

- | |
|---|
| <ul style="list-style-type: none"> a. Formalize Trailhead Portals, share with ICL and others. b. Continue participating in Clean-up events c. Determine if SIHA should facilitate regularly scheduled information sharing meetings are worthwhile for area nonprofits and SNRA d. Consider partners when planning new events, projects, programs. |
|---|

Activity		Responsibility	Month								Progress
			Q1	Apr	May	Jun	Jul	Aug	Sep	Q4	
3. Capacity Development: Diversify Funding. Increase donor engagement. Cultivate volunteers and partners. Establish an endowment fund.											
3.1	Develop 3-year Fundraising Plan		X	X						X	
a. Engage Major Donor Committee? b. Determine fundraising goal & short and long term needs c. Research similar size goals/orgs. & fundraising activities											
3.2	Review Bookstore operations/products		X	X	X	X	X	X	X	X	
a. Review cost of goods sold i. create metric to help determine which items SIHA sells: environmental impact, net revenue, etc b. Identify items and manufacturers to create custom products c. Create system for distributing wholesale trail maps and extend area of distribution. Goal: SIHA makes enough bookstore revenue to cover the cost of ED, BM, SPC – so donors are never asked to fund administrative operations											
4. Communications: Enhance the SIHA brand so we are recognized as the go-to resource for natural and cultural history of the Sawtooth and Salmon River country. Increase awareness and create understanding of SIHA's role in the area.											
4.1	Develop 3-year outreach campaign		X	X					X	X	
a. Research outreach campaigns for similarly sized orgs. b. Search and engage with PR/marketing professional c. Identify and develop language for board, summer crew, staff to use											

4.2	Build online presence as historic and natural history resource		X	X	X	X	X	X	X	X	
a. Complete website update b. Develop annual social media plan for weekly posts/monthly blogs. Identify/engage content creators outside of summer crew. c. Evaluate further information needs											

Activity		Responsibility	Month								Progress
			Q1	Apr	May	Jun	Jul	Aug	Sep	Q4	
5. Historic Conservation/Interpretation (Preservation)											
Manage stewardship and maintenance of facilities. Lead historic conservation of important buildings and sites. Maintain archive of artifacts, oral histories, and general area information for access to the public.											
5.1	Review new archive software and update collections records		X	X	X	X	X	X	X	X	
a. Identify/engage local volunteer(s) to help update Past Perfect collections records – add pictures of each item as well as storage location.											
5.2	On Hold: Renew Clerk’s Cabin planning - on hold until we know the outcome of Center for the		X	X						X	
5.3	Establish online access to oral histories		X	X	X					X	
a. Research software for video editing, identify priority oral histories to share online, clip and upload oral histories to YouTube, embed in new website; Include transcripts and more photos											
5.4	Determine future of use of barn storage		X	X	X						
a. Meet with City to determine short/long term need/use of barn storage											
b. On Hold: Confirm SIHA’s ability to add a storage building to the Museum complex with SNRA: on hold until we know the outcome of Obsidian, which may change how space is used at the Museum											

Activity	Responsibility	Month								Progress
		Q1	Apr	May	Jun	Jul	Aug	Sep	Q4	

Increase reach and improve quality of programs offered. Be known as THE Sawtooth education organization. Be a leader in our community and fields of education and history interpretation. Broaden demographics served and access to non-traditional user groups.

6.1	Evaluate/diversify FLS content		X	X	X	X	X	X	X	X	
<ul style="list-style-type: none"> a. Partner with other nonprofits to hold FLS in WRV and Boise area b. Maintain goal of equal number of men/women presenters c. Work to bring presenters with diverse perspectives/backgrounds 											
6.2	Review summer programming/content				X	X	X	X	X	X	
<ul style="list-style-type: none"> a. Survey current and past crew members to help determine strengths and weaknesses of program: in development b. Develop budget/plan for changes to summer program schedule in 2023 as well as training schedule in 2023 or 2024 											
6.3	Create new content										
<ul style="list-style-type: none"> a. Develop a digital version of the Stanley Walking Tour that is easy to download and use on smartphones. 											

Annual Tasks

Updated 12/5/2022

FOCUS	DESCRIPTION	RESPONSIBLE PERSON(S)	TASKS	DEADLINE	Progress
Finance	2022 Budget	Fin	Review draft - October; final draft for vote by BOD – December Review and adjust if needed at meetings	10/20/2022	
				12/8/2022	
Personnel	Hire Lead Naturalist	ED	Post job description Dec. 1, open until filled	1/13/2023	
Personnel	Hire Museum Docent	ED	Post job description Dec. 1, open until filled	4/1/2023	
Personnel	Hire 5 Naturalists 1 Historic Specialist	ED SPC	Post job description Dec. 1, rolling deadline – priority consideration to applications by Jan. 9 Interviews rolling; Recruit local volunteers if needed	5/1/2023	
Outreach/ Fundraiser	Participate in Idaho Gives	ED	Create/distribute E-Newsletter prior to Idaho Gives	4/27/2023	
		M&O Com	March 15 sign-up deadline, week long May 1-4		
Fundraiser	Redfish Gallery	ED Gal Com	Recruit artists for gallery Develop marketing plan	5/15/2023	
Finance	Filing Federal Tax Form 990	Treasurer/CPA ED/BM	Work with new accounting company for smooth transition, file extension, file taxes	11/15/2023	
				4/15/2023	
Operations	Open Museum	ED MD	Board and or local volunteers needed!	5/27/2023	
Personnel	Training for Seasonal Volunteers	ED/Leads B	First two weeks of season Board called upon as needed to present content	5/26/2023	
Operations	Work Day to prepare buildings for reopening	ED; B Volunteers	Establish work day priorities CANCELLED: rescheduled for SEPT	6/4/2023	
Event	Community Clean-up	ED	1 st week of June	6/7/2023	
Operations	Open Redfish Center	ED SPC		6/9/2023	
Programming	Forum and Lecture Series July 7 or 14-August 25, 2023 Include June 30? Find Oct/Nov Date	ED FLS Com	January: develop plan, contact speakers February/March: schedule/confirm speakers April: Design program brochure May: Print program brochure/advertise	6/15/2023	
Outreach	Coordinate summer crew post to social media/blog posts	SPC	Need volunteers to review blogs before posting	6/30/2022	
Fundraiser	Raffle	ED/Crew B	Determine this year's raffle: 2025 raft trip? Something else?	7/1/2023	
Event	Sawtooth History Day at the Museum	ED Crew		7/22/2023	
Event	Smoke Bear's Birthday Party	ED/Crew		8/5/2023	

Event	Salmon Festival	ED/Crew IRU		8/26/2023	
Event	End-of-Season SNRA Clean-up	ED/SPC Partners	Multi-week event, 3 rd annual – in conjunction with National Lands Day – Partners include NFF, SawSo, PUG, SNRA, ERC, ICL, IRU, ITA +?	9/1/2023	
Resource Capacity	2024 Draft Budget	Fin Comm	Draft to board in August for final approval at October meeting.	8/17/2023	
Outreach	Fall Membership Drive Create and distribute November newsletter	ED M&O Com	Board to review + personalized notes at folding party	10/30/2023	

Focus	Tasks	Responsible Person(s)	Q1	Apr	May	Jun	Jul	Aug	Sep	Q4	Progress
Admin	Manage membership list	ED M&O Com	X	X	X	X	X	X	X	X	
Admin	Prepare next FY annual budget for approval	Fin								X	
Admin	Report on prior FY budget	Fin	X								
Admin	Manage budget/books: track budget; report to board; keep Association books; ensure financial reviews are conducted as needed; payroll; track grants/special project expenditures; renew insurance; workman's comp; file taxes, etc.	Fin/Bk	X	X	X	X	X	X	X	X	
Admin	Review annual engagement letter with Business Manager and other contracted associates	ED								X	
Admin	Regularly communication with FS staff at sales outlets about needs/changes/etc.	BM	X	X	X	X	X	X	X	X	
Admin	Manage inventory and sales at all outlets	BM	X	X	X	X	X	X	X	X	
Admin	Keep separate books for C/T outlets and review	BM	X	X	X	X	X	X	X	X	
Admin/ Partner	Renew cost-share agreement with SNRA to cover stipend for 1 Naturalist	ED	X								
Admin/ Edu	Update annual operations/maintenance schedule for Redfish Center	ED		X	X						
Capacity Building	Grant writing	ED	X	X	X	X	X	X	X	X	
Proposed Grants for 2023											
<input type="checkbox"/> Stanley Winterfest grant, 2/28 - \$1000-\$2000											
<input type="checkbox"/> NFF grant, 4/1 - \$15,000? for general operations Likely last year for Treasured Landscapes program											
<input type="checkbox"/> Val A Browning Foundation, 6/1- \$25,000 for Redfish operations											
<input type="checkbox"/> Idaho Community Foundation, 6/15 - \$4,000 for general operations/educational programs											

<input type="checkbox"/> Sawtooth Festival Community Grant, 9/1 - \$1000-\$2000											
Identified funding need: Sheepherder poem display and interpretation - ?WinterFest/IHC/ISHS/LPF?											
Other Grants to research/apply for:											
<input type="checkbox"/> Laura Moore Cunningham Foundation (education focus)											
<input type="checkbox"/> Harry Morrison Foundation (rural Idaho/education/culture) – may request funds for sheepherder interp											
<input type="checkbox"/> Charlotte Martin Foundation (wildlife and habitat preservation/climate change focus) – may request funds for salmon education											
<input type="checkbox"/> Fund for Idaho – Persistence Fund (Environmental Integrity: Protecting land & people from contamination and destruction)											
<input type="checkbox"/> Richard K. & Shirley S. Hemingway Foundation (arts, education, cultural activities, and the betterment of our local communities) – need to check award area											
<input type="checkbox"/> John Willam Jackson Fund (provide a direct service or scholarship to youth (colleges and universities are included)) – may try for naturalist stipends											
<input type="checkbox"/> Key Bank Foundation (workforce education) – may try for naturalist stipends											
<input type="checkbox"/> Maki Foundation – may try for salmon education											
Com/Edu	Plan, advertise, implement FLS	ED	X	X	X	X	X	X			
Com	Develop and implement annual media plan	M&O	X	X	X	X	X	X	X	X	

SIHA 2023 Ongoing Tasks (no specific deadline)

Updated 12/5/2022

[illegible]

Education	Secure operations grant/donation to operate Redfish Center next FY	ED	X	X	X				X	X	
Partnership	Work with FS Staff to ensure successful year (new, SNRA; Kathy Atchley C/T)	ED/BM	X	X	X	X	X	X	X	X	
Partnership	Cooperate with Sawtooth NRA efforts to improve effectiveness of HQ and SRS reception areas	ED/BM	X	X	X	X	X	X	X	X	
Partnership	Attend FS Department lead meeting: work with SNRA to identify information they want SIHA to focus on during the field season	ED	X	X							
Partnership	Develop relating programs/exhibits as requested by SNRA	ED/Crew				X	X	X	X		
Partnership	Work with SNRA to find housing for Lead/Naturalists/Museum crew	ED	X	X	X						
Preserve	Maintain collection records and input new donations acquisitions at the Stanley Museum	ED/MD	X	X	X	X	X	X	X	X	
Preserve	Conduct, transcribe, upload oral histories	Oral	X	X	X	X	X	X	X	X	
Preserve	Create new exhibit in rotating museum case	MD/ED				X	X	X	X		
Training	Conduct training for SIHA/FS staff on how to market SIHA materials and make sales JUNE + as needed	BM				X					

2023 Committees

Committee	Members (C) indicates Committee Chair Executive Director sits on every committee	Notes
Education	Bernie Hartz, Terry Clark, Roland Miller	
Executive	President (C), Vice-President, Treasurer, Secretary, Past President/Appointed Director	
Finance	Treasurer (C), Business Manager, Stewart Wilder	Prepares annual budget
FLS	Gary Gadwa, Jenny MacNichol, Ed Cannady, Stewart Wilder, Amelia Jones, Becky Obletz	Meets Dec/Jan each year to begin planning for the next season
Gallery		
Historic Preservation	Gary Gadwa, Terry Clark, Stewart Wilder, Roland Miller, Liesl Schernthanner	
Major Donors		
Membership & Outreach	Caitlin Straubinger (C), Liesl Schernthanner, Stewart Wilder, Hannah Fake	Reviews emails to members, annual newsletter, etc.
Oral History	Gary Gadwa (C), Becky Obletz, Ed Waldapfel, Stewart Wilder	Schedules and carries out oral histories.
Plaque/Dedications ad hoc	Ed Waldapfel, Bernie Hartz, Gary Gadwa	
Board Recruitment	Stewart Wilder, Terry Clark, Liesl Schernthanner, Jenny MacNichol, Gary Gadwa, Becky Obletz	Works to fill vacant director positions.
Ad Hoc Salmon Committee	Stewart Wilder, Ed Cannady, Paul Hill, Gary Gadwa, Terry Clark, Caitlin Straubinger	
Strategic Planning	Jenny MacNichol, Terry Clark, Liesl Schernthanner, Gary Gadwa, Stewart Wilder, Bernie Hartz, Roland Miller, Ed Waldapfel	
Center for the Sawtooths	Stewart Wilder, Terry Clark, Liesl Schernthanner, Jenny MacNichol, Becky Obletz, Gary Gadwa, Ed Waldapfel, Doug Obletz, Carter MacNichol	

Color Legend:	Code
Completed	
Working on it!	
Not in progress	
Legend:	
Board	B
Executive Committee	Ex
Finance Committee	Fin
Executive Director	ED
Business Manager	BM
Summer Programs Coordinator	SPC
Museum Docent	MD
Bookkeeper	Bk
Oral History Committee	Oral
Membership & Outreach Committee	M&O
Other Committees:	Code
Education Committee	Edu
FLS Committee	FLS
Gallery Committee	Gal
Historic Preservation Committee	Hist

Major Donors Committee	MjD
Plaque/Dedications ad hoc Committee	Plaq
Board Recruitment Committee	Recru
Salmon ad hoc Committee	Salm
Strategic Planning Committee	Strat
Center for the Sawtooths Committee	CeSaw

SIHA 2023

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
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19	20	21	22	23	24	25
26	27	28				

March						
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26	27	28	29	30	31	

April						
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30						

May						
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28	29	30	31			

June						
S	M	T	W	T	F	S
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	T	F	S
						1
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23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
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27	28	29	30	31		

September						
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					1	2
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Sawtooth Association Events

5/26-6/10 Summer Crew Training

May 27 Museum Opens

Jun 4 SIHA Work Day

June 7 Community Clean-Up

Jun 9 Redfish Opens

Jul 14 FLS beings

Jul 22 History Day

Aug 5 Smokey Bear's Birthday

Aug 26 Sawtooth Salmon Festival

Sep 4 Museum Closes Daily Ops

Sep 10 Redfish Closes Daily Ops

Sep 11 Museum Maintenance Day

9/9-23 SNRA Clean-up

Sep 24 Museum Maintenance Day

Sep/Oct FLS in WRV TBD

Note: federal/public holidays

Board Meetings: (Mountain Time)

Feb 16 Via phone 10a-12p

Apr 20 Via phone 10a-12p

Jun 15 Redfish Center 10a-1p

Aug 17 Redfish Center 10a-12p

Oct 19 Via phone 10a-12p

Dec 14 Via phone 10a-12p

2024 Proposed Dates

Feb 15 Via phone 10a-12p

Apr 18 Via phone 10a-12p

Jun 20 Redfish Center 10a-1p

Notes: