

## August Meeting Agenda

## Sawtooth Interpretive & Historical Association

Location: Redfish Visitor Center + Virtual

Date: **August 17, 2023**

Call-in Details: (253)205-0468, Meeting ID: **840 1320 7476**, Passcode: **465795**

Time: **10a – 12p\***, MDT

or join by **Zoom** link - <https://us02web.zoom.us/j/84013207476?pwd=dGV6c2NSRHZuNFM3L3lOZE91VTRxdz09>

### Participants

<b>Officers</b>	Stewart Wilder <i>President</i>	Terry Clark <i>Vice-President</i>	Roland Miller <i>Secretary</i>	Liesl Scherthanner <i>Treasurer</i>	Gary Gadwa
<b>Directors</b>	Ed Cannady	Paul Hill	Bernice Hartz	Susan Kim	Amelia Jones
	Jenny MacNichol	Becky Obletz	Dave Pinney	Caitlin Straubinger	
<b>Others in attendance</b>	Kathy Atchley <i>C/T Liaison</i>	Erica Cole <i>Business Manager</i>	Laurii Gadwa <i>Volunteer Recorder</i>	Lin Gray <i>Executive Director</i>	Sarin Lomascolo <i>SNRA Liaison</i>
	Michael Fuller, <i>SNRA Deputy Area Ranger</i>	Jake Strohmeyer <i>Forest Supervisor</i>			

Agenda Item	Discussion (topics, key points, etc.)	Action Required	Responsible Party	Duration
<b>Call to Order/Roll Call</b>			Stewart	
<b>Review of Consent Agenda &amp; Minutes of previous meeting</b>	Discussion/Motion to approve		Stewart	2 min
OPEN TOPICS/UPDATES/REPORTS				
• <b>President's Report</b>		Discussion	Stewart	5 min
• <b>SNRA Liaison's Report</b>	Introductions, update, Q&A with Michael and Jake	Discussion	Sarin Lomascolo Michael Fuller Jake Strohmeyer	24 min
• <b>C/T Liaison's Report</b>	FS activities	Discussion	Kathy Atchley	5 min
• <b><u>Executive Director's Report</u></b>	Review/Updates: summer season; <a href="#">priorities + annual work plan</a>	Discussion	Lin	12 min
• <b>Finance Report</b>	Treasurer's Update <b>Approval of Financial Report</b>	Discussion <b>Action Item</b>	Liesl	10 min
• <b><u>Redfish Report</u></b>	Operations update	Discussion	Clare	5 min
• <b><u>Museum Report</u></b>	Operations update	Discussion	Megan	5 min
• <b>Membership Update</b>	Membership/Outreach	Discussion	Caitlin	5 min
• <b>Outlets Update</b>	Sales/Operations	Discussion	Erica	10 min
• <b>Preservation Comm Update</b>	Oral Histories	Discussion	Committee	5 min
• <b>Executive Comm Update</b>	Board Vacancy	Discussion	Committee	7 min
• <b>Center for the Sawtooths</b>	<b>Operations committee update:</b> <a href="#">4-Year Site Proposal</a> + <a href="#">Gantt Chart</a> <a href="#">Fundraising committee update</a>	Discussion <b>Action Item</b>	Committees	20 min
• <b>Round Table/Open Topics</b>		Discussion		5 min
<b>Next Meeting</b>	<b>October 19, 2023 – 10am-12pm MT</b> Location: Virtual		Stewart	
<b>Adjournment</b>				
<b>*12:10 – 12:35pm - Center for the Sawtooths Board Meeting</b>				
<i>See agenda on page 2</i>				

<b>Officers</b>	Stewart Wilder <i>Director</i>	Terry Clark <i>Director</i>	Liesl Schernthanner <i>Director</i>	Paul Hill <i>Director</i>	
<b>Call to Order/Roll Call</b>				Stewart	2 min
<b>Review of Consent Agenda</b>			Discussion/Motion to approve	Stewart	2 min
<b>Adopt Bylaws for the Center for the Sawtooths</b>			Discussion/ <b>Action Item</b>	Paul/Stewart	5 min
<b>Election of Officers</b>			Discussion/ <b>Action Item</b>	Paul/Stewart	5 min
<b>Issue Shareholder Stock Certificate to SIHA</b>			Discussion/ <b>Action Item</b>	Paul/Stewart	5 min
<b>Transfer all rights and responsibilities of SIHA under the CeSaw donation agreement if SIHA should make the transfer before closing</b>			Discussion/ <b>Action Item</b>	Paul/Stewart	5 min
<b>Adjournment</b>					
<b>Upcoming Events:</b> <p>August 17, 6pm, Summer Crew Potluck hosted by Dave Pinney – PLEASE RSVP!</p> <p>August 19, 7pm: Evening Program, “Night Visions: Owls of the Sawtooths”</p> <p>August 25-26: Salmon! At the Museum Friday at 5pm Lilly Wilson presents, “Advocates for our Future: a Youth Perspective on Salmon and Steelhead Recovery.”</p> <p>Sawtooth Salmon Festival, Saturday from 11am – 5pm. + 7pm Evening program at Redfish: “Alpine Aquatics”</p> <p>Fri. Sept. 22 – FLS at the Community Library presented by Amy Gulick!</p> <p>Tentative Stanley Museum Work Days:</p> <p>Sun. September 17</p> <p>Mon. September 25</p>					

## Sawtooth Interpretive and Historical Association

### Executive Director's Update

August 10, 2023

#### AGENDA ACTION ITEMS:

- *Approval of Finance Report*
- *Webcam Purchase Approval?*
- *Accepting Operations Committee 4-Year Proposal for CeSaw*
- *Initial Meeting of the Center for the Sawtooths Board Action Items (see agenda)*

#### THANK YOUs and SHOUT OUTs

- In July, Clare organized and planned several day camp-style programs for a Wood River YMCA summer program. Thanks to Clare taking this on, we served over 200 students, many ESL learners. The program coordinator has asked for one additional program on August 16<sup>th</sup> and Hali is working to modify a program so we can provide this, too. Shout out to Clare, Hali, and all the crew who helped make these programs possible. SIHA can categorically say that we directly serve the Wood River Valley community!
- Thanks to Sarin and Hannah for their time and support of our summer crew, they have provided end of season job info to the crew and feedback/observations.
- Thank you to Erica, Clare, Megan, and the whole crew for keeping things functioning while I was away.

#### NEEDS

- **RSVP to End of Season Crew Potluck by August 14** – August 17 at 6pm – **Bring a main, salad, side, or dessert!** We hope everyone who is in town can join the end of season crew potluck. The SIHA crew will share what their experience has been like and we'll celebrate another successful season!
  - Dave Pinney is graciously hosting the potluck. He lives in the Valley Creek subdivision "Stanley Sawtooth Estates" just up the road from the Gadwas (The log house on the left after the intersection if you were headed up to the top of Fireworks Hill) You can park at the Gadwa's and walk up or drive up if needed. The gate code to get into the subdivision is 1210.
- The **webcam** may be at the end of its life. Thanks to Dave, who has been helping troubleshoot! Our next step is to climb on the roof and try to reset it and check the cable. If we can't identify a fix, webcams are in the \$1300 range and it is not something we budgeted for in 2023. It is arguably the most popular thing on our website and I think would be worthwhile to replace.
  - Our purchasing policy states that anything that was not budgeted for over \$1,000 needs to be approved by the board.
  - The Sawtooth Festival grant cycle is coming up and would probably be a good fit, but if we go that route we'll have to wait until the beginning of October before we know if it has been funded, which could delay replacement until next year, depending on road access with the upcoming construction.
  - I would like permission to use general funds to replace the webcam, if needed.

#### UPDATES

- We still need to sell about 30 tickets to reach our 200 ticket goal for the **raft trip** drawing. **I would like to propose** that we only sell tickets through September 3 and pull the winner on Labor Day even if we haven't sold all 30 tickets. They are going incredibly slowly and I think a deadline may help with sales and marketing. We've brought over \$16,000 for this fundraiser, and while that is over two fiscal years, it is certainly more than past summer raffles.

- **FLS programs** have been going well but turn out continues to be similar to last year. We are doing group meals again (first time since 2019) and it seems to be going well. Here are numbers so far: Grizzly bears – 77, Supervolcanoes/geology – 43, Sho-Ban writings – 33, for a total of 153, compared to 149 in 2022 for the first three programs, which isn't exactly equivalent, given biweekly schedule this year.
- **Salmon Fest** planning is going well, we have about 10 other organizations joining us, a band from Boise, and the Ariwite family has indicated they will bring dancers up again for a Sho-Ban dancing exhibition.
- Three paintings have been **donated** to SIHA by Wayne Patton, a former Forest Service employee who lives in Boise, all of SNRA scenes. We have hung the largest at the Visitor Center above the door to the gallery, we'll likely put one in the Museum and may try to hang the other at the Stanley Ranger Station or Headquarters. His original hope was for them to be on permanent display but I've explained that we can't make any promises regarding display.
- We'll have a general update to the full board about the **Center for the Sawtooths**, however, at the end of our regular agenda you will see a special board meeting of the initial officers for the Center for the Sawtooth. At the meeting, bylaws (that mirror SIHA's) will be adopted, officers will be elected, and CeSaw will set SIHA up as the sole shareholder of the corporation.
  - Erica and I should have a separate bank account set up for CeSaw by our Board meeting.
  - Upon closing, I'll be sending out pledge reminders requesting your first or total pledge installment depending on what you indicated on the online form.
- Last fall I asked for a change in when we approve our next fiscal year budget. Based on the timeline in my work priorities, I had intended on having a draft of the budget for review at our August. That did not happen. I will, however be convening a **finance committee meeting** sometime after our board meeting to begin the process. We'll also work on a Q4 budget for the Center for the Sawtooths (which was left out of our FY23 budget) This means a final plan for our 2024 budget will be approved at our December meeting. If anyone is interested in joining the finance committee meeting, please let me or Liesl know.

## GRANTS

To be researched/submitted:

- Sawtooth Festival Community Grant – To be determined, Webcam? if we are okay waiting. Otherwise, something else – and they prefer specific requests, not general support
- SBFC Wilderness Education grant – to be determined
- Idaho Heritage Trust – building/artifact restoration focus but requires match. May request funds to preserve and interpret our arborglyph, but will need to find another funding source to make this happen. I may hold off on this until the Sho-Ban interp project is complete.

Submitted:

- Val A. Browning Foundation - \$25,000 requested for partial 2024 Redfish crew compensation
- Idaho Community Foundation - \$5000 requested for general support

Active Grants:

- **Trailhead Portals Project:** \$3,000 - Stanley WinterFest Community Grant: \$2,000 awarded; Selway-Bitterroot-Frank Church Foundation, wilderness education grant. \$1,000 awarded to formalize Trailhead Portals with branded pop-up tents and tablecloths. **UPDATE:** We've had some mishaps with wind damaging our new tents. Because of this I purchased an extra nonbranded tent so we can have 1 functional set up while we work to fix the other frames. I'll be submitting a final report at the end of the season. If you happen to be at a trailhead and see our crew in action, **please take some photos!**
- **Sho-Ban Interp Project.** Idaho Humanities Council, major grant cycle. \$5,550 awarded for Shoshone-Bannock Interpretive signage/exhibit. + 2022 Q1 License Plate Fund, \$6,500 awarded for Shoshone Bannock Interpretive project

- **UPDATE:** The Language and Cultural Preservation Department has been engaged with a graphic designer who is helping move the process along. We will not have signage by the Salmon Festival but may have drafts of the signs we can print and hang to show what the space will look like in the future.
- An additional \$30,000 was awarded by the FS for outdoor interpretive signs, more replica artifacts and an outdoor mobile classroom. **UPDATE:** The Agreement has been signed and I'll be working on initial purchases of outdoor classroom items in the next few weeks. One replica I am hoping to incorporate into the project is a brush lodge that will sit on the Museum grounds, providing a physical representation of the first stewards of the area to visitors and our community. In adding a brush lodge, we may need to relocate some of the farm equipment to make the layout more intentional. A permanent outdoor sign may accompany the brush lodge.
- **Museum roof** \$12,000 has been reimbursed by the Idaho Heritage Trust. Paperwork has been submitted to USFS Grants and Agreements director for determination on ratification. **UPDATE:** Reimbursement continues to be held up at the regional level. There has been some movement but we still don't have a timeline for the Ratification being agreed to and signed so a formal agreement can be signed and moneys dispersed.
- **2023 Redfish Fund:** Final report submitted to Val A. Browning Foundation grant, \$25,000 award for Naturalist program for 2023. **UPDATE:** Additional awards secured from National Forest Foundation - \$10,000 and License Plate Fund/Sawtooth Society - \$10,400 to cover increased crew wages

## 2023 SUMMER SCHEDULE

Fri Aug. 11	FLS: Ed Cannady, "Seeking Beauty: Wanderings of a Vagabond"
Thu. Aug. 17	10am-12pm Board Meeting
Thu. Aug. 17	7pm End of Season Potluck
Fri. Aug 25	FLS: Lilly Wilson, "Advocates for Our Future: A Youth Perspective on Salmon and Steelhead Recovery"
Sat. Aug 26	Sawtooth Salmon Festival
Mon. Sep 4	Museum Closes Daily Ops - volunteers may be needed to help staff on weekends!
Sun. Sep 10	Redfish Closes for the season
Fri. Sept. 22	FLS at Community Library: Amy Gulick, "The Salmon Way: An Alaska State of Mind"
Sep 9-24	SNRA Clean-up Event
Sep 11 & 25	Tentative Museum Work Days

## IMPORTANT DATES

- Center for the Sawtooths – completion of donation agreement and closing on the property, Sept.1 ish
- Our next scheduled board meeting is Thurs. October 19, 2023

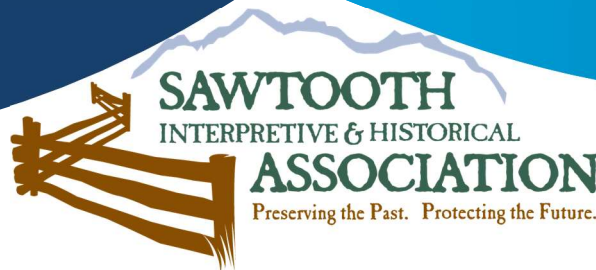
Submitted by Lin Gray

[illegible]

Focus	Tasks	Responsible Person(s)	Q1	Apr	May	Jun	Jul	Aug	Sep	Q4	Progress
Com	Recruit members at all events/outlets	ED/Crew BM	X	X	X	X	X	X	X	X	
Com	Assign coordinators, plan, organize events	ED/Crew	X	X	X	X	X	X	X	X	
Com	Manage website/keep updated	ED/Crew M&O Com	X	X	X	X	X	X	X	X	
Education	Secure operations grant/donation to operate Redfish Center next FY	ED	X	X	X				X	X	
Partnership	Work with FS Staff to ensure successful year (Sarin Lomoscolo, SNRA; Kathy Atchley C/T)	ED/BM	X	X	X	X	X	X	X	X	
Partnership	Cooperate with Sawtooth NRA efforts to improve effectiveness of HQ and SRS reception areas	ED/BM	X	X	X	X	X	X	X	X	
Partnership	Attend FS Department lead meeting: work with SNRA to identify information they want SIHA to focus on during the field season	ED	X	X							
Partnership	Develop relating programs/exhibits as requested by SNRA	ED/Crew				X	X	X	X		
Partnership	Work with SNRA to find housing for Lead/Naturalists/Museum crew	ED	X	X	X						
Preserve	Maintain collection records and input new donations acquisitions at the Stanley Museum	ED/MD	X	X	X	X	X	X	X	X	
Preserve	Conduct, transcribe, upload oral histories	Oral	X	X	X	X	X	X	X	X	
Preserve	Create new exhibit in rotating museum case	MD/ED				X	X	X	X		
Training	Conduct training for SIHA/FS staff on how to market SIHA materials and make sales JUNE + as needed	BM				X					

# SIHA Finance Report

Presented to the Board of Directors  
Meeting Date: August 17, 2023



Hello,

At our last meeting, we were just ramping up for another busy season – how fast it goes as we are now looking towards the end of our summer! The figures in this report are reconciled through the end of July (thank you, Erica!), thus it will not be until our next meeting that we can truly assess our operational performance. You will see that the trends are reasonably good, even though we are still running at a deficit. Other reports (ED, Outlets, Museum, RFC) detail some of the income and expense nuances. Herein is a summary based on QuickBooksOnline; discrepancies to other reports are associated with tracking categories and reporting style.

We are currently setting up a separate account for Center for the Sawtooths and will be reporting on that project separately in the future.

As always, please let me know if you have questions. Best regards, Liesl

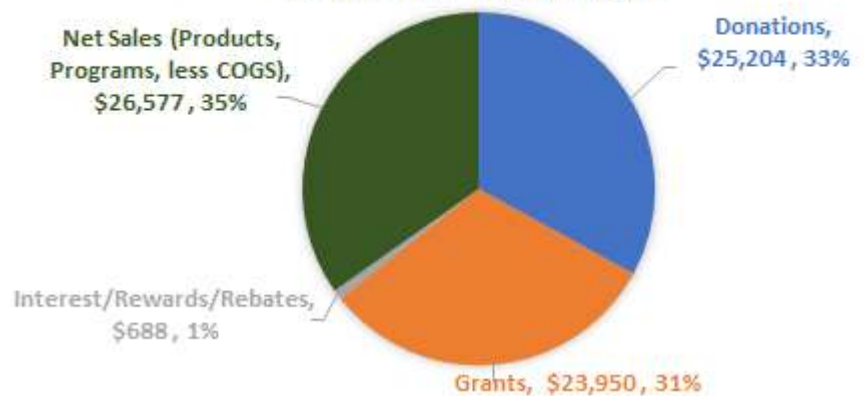
Prepared by

Liesl Schernthanner  
SIHA Treasurer, 8/13/23

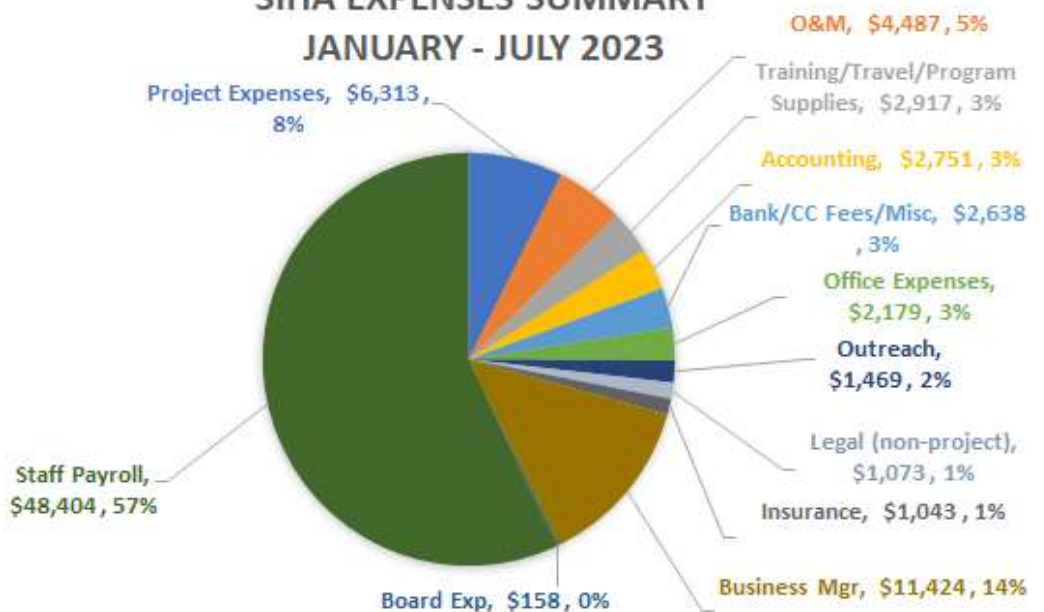
## Reports Following:

- SIHA Statement of Activity and Budget Summary
- Statement of Financial Position (Balance Sheet)
- Projects (Restricted Fund) Detail
- CeSaw Finance Summary to Date

## SIHA REVENUE SUMMARY JANUARY - JULY 2023



## SIHA EXPENSES SUMMARY JANUARY - JULY 2023



SIHA Statement of Activity And Budget Summary				
	Actual as of 7/31/23	Budget	% of Budget	Last Yr As of 7/31/22
<b>Revenue</b>				
4110 Individual/Business Donations	25,204	54,250	46%	14,641
4120 Grants - Foundation/Private	13,400	43,000	31%	24,670
4130 Grants -State	550	10,000	6%	
4140 Grants - Federal	10,000			
<b>4100 Contributed Support Total</b>	<b>\$ 49,154</b>	<b>\$ 117,250</b>	<b>42%</b>	<b>\$ 39,311</b>
5010 Program Svc Fees (BCRD, Gallery net)	16,247	400	4062%	0
5020 Other Income - Rewards, Refunds	500	30	1667%	25
<b>5000 Earned Revenue Total</b>	<b>\$ 16,747</b>	<b>\$ 430</b>	<b>3895%</b>	<b>\$ 25</b>
<b>5800 Sales of Product Revenue</b>	<b>58,440</b>	<b>100,950</b>	<b>58%</b>	<b>58,737</b>
<b>Total Revenue</b>	<b>\$ 124,342</b>	<b>\$ 218,630</b>	<b>57%</b>	<b>\$ 98,073</b>
<b>Total Cost of Goods Sold</b>	<b>\$ 48,111</b>	<b>\$ 65,000</b>	<b>74%</b>	<b>\$ 56,376</b>
<b>Gross Profit</b>	<b>\$ 76,231</b>	<b>\$ 153,630</b>	<b>50%</b>	<b>\$ 41,697</b>
<b>Expenditures</b>				
<b>7200 Payroll Expense Total</b>	<b>\$ 49,404</b>	<b>\$ 101,750</b>	<b>49%</b>	<b>\$ 48,722</b>
<b>7310 Business Manager</b>	<b>11,424</b>	<b>20,000</b>	<b>57%</b>	<b>4,719</b>
<b>7350 Accounting Fees</b>	<b>2,751</b>	<b>6,000</b>	<b>46%</b>	<b>4,750</b>
<b>7360 Legal Fees (non-project)</b>	<b>1,073</b>	<b>2,500</b>	<b>43%</b>	
<b>7400 Board Expenses</b>	<b>158</b>	<b>500</b>	<b>32%</b>	<b>537</b>
<b>7500 Travel (incl auto maint, fuel)</b>	<b>1,046</b>	<b>500</b>	<b>209%</b>	
<b>7600 Training &amp; Continuing Education</b>	<b>475</b>	<b>1,900</b>	<b>25%</b>	<b>279</b>
<b>8000 Administration Total</b>	<b>\$ 5,068</b>	<b>\$ 8,450</b>	<b>60%</b>	<b>\$ 5,718</b>
<b>8200 Operations &amp; Maintenance Total</b>	<b>\$ 4,487</b>	<b>\$ 4,820</b>	<b>93%</b>	<b>\$ 3,017</b>
<b>8400 Insurance Total</b>	<b>\$ 1,043</b>	<b>\$ 1,300</b>	<b>80%</b>	<b>\$ 1,001</b>
<b>8500 Uncategorized Expenditure (142)</b>	<b>85</b>			
<b>8600 Bank Charges Total</b>	<b>\$ 2,553</b>	<b>\$ 1,230</b>	<b>208%</b>	<b>\$ 327</b>
<b>8890 Project Expenses</b>	<b>6,313</b>	<b>17,000</b>	<b>37%</b>	<b>45,211</b>
<b>8895 Contributions</b>		<b>2,000</b>	<b>0%</b>	<b>0</b>
<b>Total Expenditures</b>	<b>\$ 85,879</b>	<b>\$ 167,950</b>	<b>51%</b>	<b>\$ 114,280</b>
<b>Net Operating Revenue</b>	<b>-\$ 9,648</b>	<b>-\$ 14,320</b>	<b>67%</b>	<b>-\$ 72,583</b>
<b>Other Revenue</b>				
5910 Reimbursed Expenditure	1,026			
5920 Interest Earned	188	20	939%	11
<b>Total Other Revenue</b>	<b>\$ 1,213</b>	<b>\$ 20</b>	<b>6067%</b>	<b>\$ 11</b>
<b>Other Expenditures Total (Misc)</b>	<b>\$ 0</b>	<b>\$ 900</b>	<b>0%</b>	<b>\$ 0</b>
<b>Net Other Revenue</b>	<b>\$ 1,213</b>	<b>-\$ 880</b>	<b>-138%</b>	<b>\$ 11</b>
<b>Net Revenue</b>	<b>-\$ 8,435</b>	<b>-\$ 15,200</b>	<b>55%</b>	<b>-\$ 72,572</b>

**Statement of Financial Position**  
**As of July 31, 2023**

[Tyt here](#)

	<u><b>Total</b></u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Bank Accounts	236,924.59
Inventory	58,266.76
Undeposited Funds	796.74
<b>Total Current Assets</b>	<b>\$ 295,988.09</b>
Fixed Assets (Machinery & Equip)	3,718.86
<b>TOTAL ASSETS</b>	<b>\$ 299,706.95</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	0.00
Credit Cards	860.40
Other Current Liabilities	1,911.63
<b>Total Current Liabilities</b>	<b>\$ 2,772.03</b>
<b>Total Liabilities</b>	<b>\$ 2,772.03</b>
Equity	296,934.92
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 299,706.95</b>

<b>PROJECT FUND BALANCES</b>	<b>Expenses 2023</b>	<b>Balance as of 7/31/23</b>
AED Grant	298.42	2,801.58
Building Fund	233.00	59,184.39
Center for the Sawtooths	2,250.00	2,540.23
(Spent-to-date Total \$19,459.77)		
Caribou/Targhee Fund		36,886.99
FLS	1,273.47	2,934.00
Historic Photo Project	992.83	7.17
Oral History Fund	33.18	4,263.03
Redfish Fund	17,345.02	34,636.39
Salmon Festival Fund	257.00	5,022.34
Sho-Ban Interp Project	217.97	5,332.03
Trail Map Fund		2,555.83
Trailhead Portal Project	1,911.96	1,088.04
Wildlands Fund		1,377.31
<b>TOTAL RESTRICTED FUNDS</b>	<b>\$ 24,812.85</b>	<b>\$ 158,629.33</b>
<b>TOTAL AVAILABLE FUNDS</b>		<b>\$ 79,092.00</b>

<b>CeSaw Finance Summary</b>						
<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Category</b>	<b>Income</b>	<b>Expense</b>	<b>Balance</b>
08/01/2021	SIHA Transfer	(see meeting notes for details)	SIHA Transfer	15,000.00		15,000.00
10/29/2021	Water Dynamics, LLC	Phase 1 Env'tl Well Water Test	Ground Maintenance		176.00	14,824.00
11/04/2021	True North Environmental	1st 1/2 for Phase 1 Environmental Assessment - 1 Sessions Drive	Ground Maintenance		6,750.00	8,074.00
12/01/2021	John A Seiller	Legal Counsel	Legal Fees		775.00	7,299.00
12/06/2021	True North Environmental	Environmental Assessment	Ground Maintenance		5,702.77	1,596.23
12/19/2021	Liberty Mutual Insurance	Adj for Obsidian Project	Insurance		81.00	1,515.23
01/01/2022	John A Seiller	Donation Agreement Conversation	Legal Fees		100.00	1,415.23
03/01/2022	John A Seiller	Donation Agreement Conversation	Legal Fees		175.00	1,240.23
04/01/2022	John A Seiller	Donation Agreement Conversation	Legal Fees		175.00	1,065.23
05/01/2022	John A Seiller	Donation Agreement Conversation	Legal Fees		60.00	1,005.23
06/01/2022	John A Seiller	Donation Agreement Conversation	Legal Fees		510.00	495.23
08/01/2022	John A Seiller	Donation Agreement Conversation	Legal Fees		150.00	345.23
09/01/2022	John A Seiller	Review Stewart Wilder Email	Legal Fees		180.00	165.23
10/01/2022	John A Seiller	Sessions Lodge	Legal Fees		250.00	-84.77
11/01/2022	John A Seiller	Sessions Lodge	Legal Fees		1,475.00	-1,559.77
12/01/2022	John A Seiller	Sessions Lodge	Legal Fees		650.00	-2,209.77
12/31/2022	Donation	Donation - Name Private	Donations	7,000.00		4,790.23
01/18/2023	John A Seiller	Work on Obsidian Donation Agreement	Legal Fees		175.00	4,615.23
02/01/2023	John A Seiller	Revise gift deed & CC&Rs, revise donation agreement and emails to Hill, Gray & Wilder	Legal Fees		700.00	3,915.23
03/13/2023	John A Seiller	February: Review & respond to emails. Revise CC&R's and Gift Deed. Phone conference with Wilder & Hill. 5 hours total.	Legal Fees		1,250.00	2,665.23
04/11/2023	John A Seiller	March Invoice: Review & respond to emails. Phone conference with Paul Hill. 0.30 total hours	Legal Fees		75.00	2,590.23
07/21/2023	Idaho Secretary of State	Filing fee for incorporating new subsidiary of SIHA, Center for the Sawtooths - Check 4440	Dues & Subsc.		50.00	2,540.23
07/31/2023	<b>TOTALS</b>	New account being set up; this is a SIHA Summary	QBO	<b>22,000.00</b>	<b>19,459.77</b>	<b>2,540.23</b>

## **August Board Report**

Summer Programs Coordinator–Clare Vergobbi

August 10, 2023

The season is flying by! It's hard to believe it's already Mid-August. One of our naturalists has already left us and another is heading back to school in a few days. We had a great crew this year with everyone pulling their weight, presenting excellent programs, and engaging well with the public.

While the Redfish Center was down in visitation in June, we ended up pretty equal to 2022 visitor numbers in July and have had high sales numbers through the entire season, with nearly 50% of our days having \$500+ in sales. Program attendance has been down compared to 2022, especially in mid-July. Part of this might be due to the parking situation and people who are interested in coming being unable to find spots in our lot. Terren Petersen, the LEO on the forest, has ticketed some cars on a few of our busiest weekends, which has been helpful.

Unfortunately, the Fishhook boardwalk is still damaged and closed right now. That's a bummer for salmon season since we can't send people over there to view the kokanee. Hopefully we'll get some repairs by next season so we can at least partially open it.

So far this year we've had fairly successful and well-attended Evening Programs. Our Junior Ranger programs have had lower attendance, and we've sworn in 60 Junior Rangers and 11 Master Rangers so far this year. The only program that consistently has little to no attendance is the guided walks. We're working on how best to advertise and engage folks with this program, as most of our naturalists have still not had the chance to actually give that program.

Earlier this month we celebrated Smokey Bear's 79th birthday with around 120 visitors and the party was a definite success, despite a surprise thunderstorm interrupting the celebrations and forcing Smokey to retire early.

Some crew highlights from the season so far include:

**Clare** really enjoys working the front desk at the Visitor Center and talking about all the places they love with visitors! They've also enjoyed developing interpretive displays and a naturalist-on-the-go on whitebark pine conservation.

**Megan** has enjoyed reworking the Museum's fur trapping exhibit, especially working with John Rember and Michael on the content and the display itself. She doesn't usually get a chance to work with a lot of non-SIHA folks, so that's been fun for her.

**Sue and Brian**, our RV volunteers, are enjoying interacting and learning with colleagues, special guests, and visitors.

**Heath** enjoys doing portals and interacting with visitors there. He also has really loved getting to know and living with his coworkers.

**Fiona** has enjoyed working the Tin Cup trailhead portal because she gets to talk with and educate a lot of backpackers, who tend to be the most interested and receptive about what we're talking about. She's also gotten some good hiking tips there!

**Hali** has enjoyed working with kids and all of the interactions with inquisitive young minds. She's finding it very fulfilling to see the excitement about and appreciation of the natural environment grow with the help of interpretation.

**Joseph** has appreciated being able to take a deep dive into learning about topics that he previously knew little about, or thought he knew a lot about. He's especially enjoyed the research and development of his evening program on bats.

**Ian** developed a lassoing demo and activity for history that was pretty popular and drew some people in from the highway!

If you haven't had a chance to see any of our crew's programming this year, they really are doing a great job. Our daily program schedule is as follows:

**11:00:** Junior Ranger

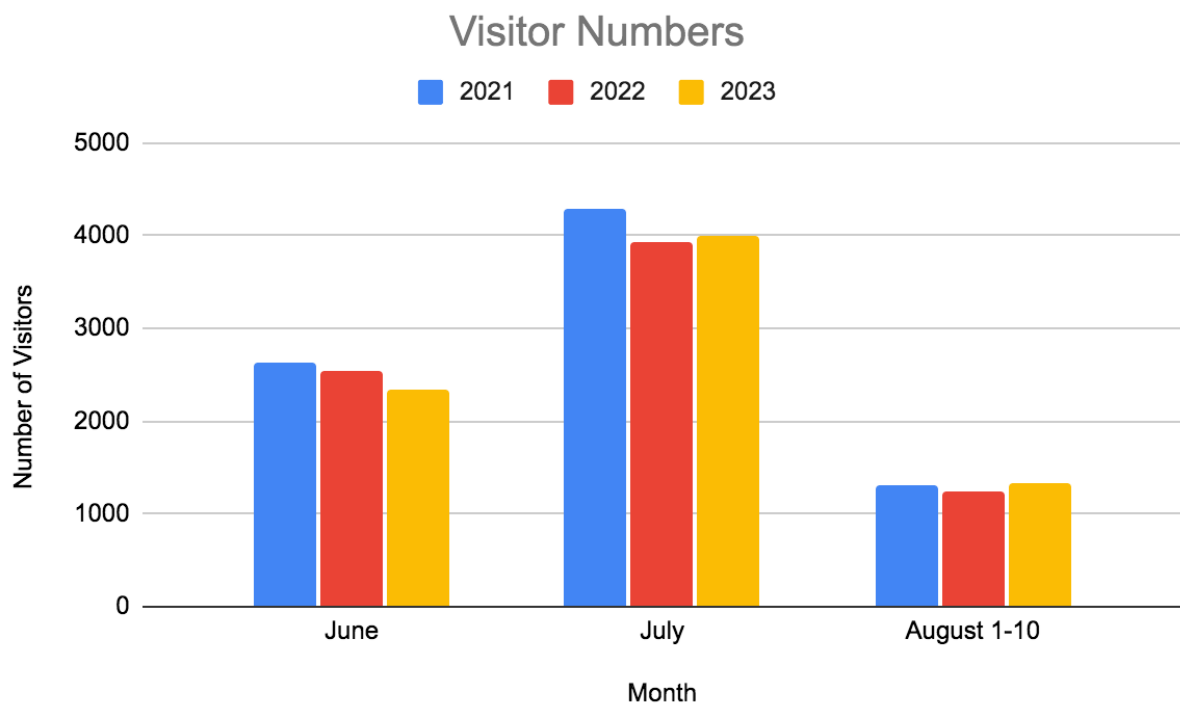
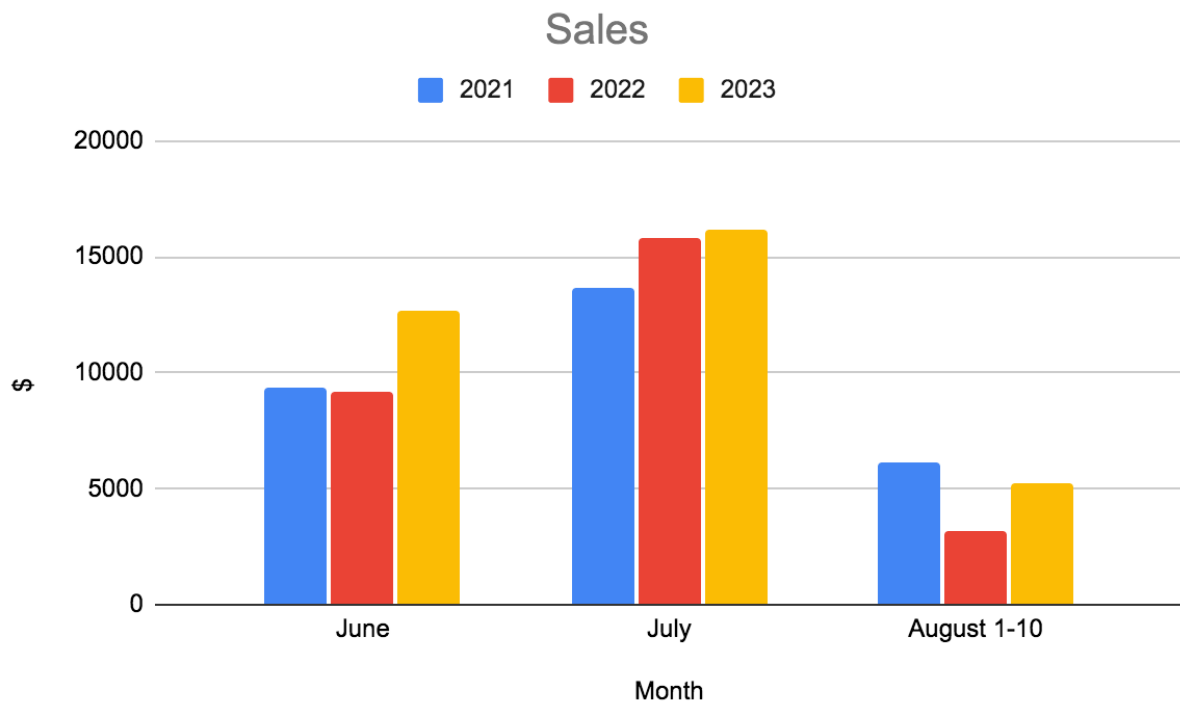
**12:00:** Patio Talk

**1:00:** Ranger Talk

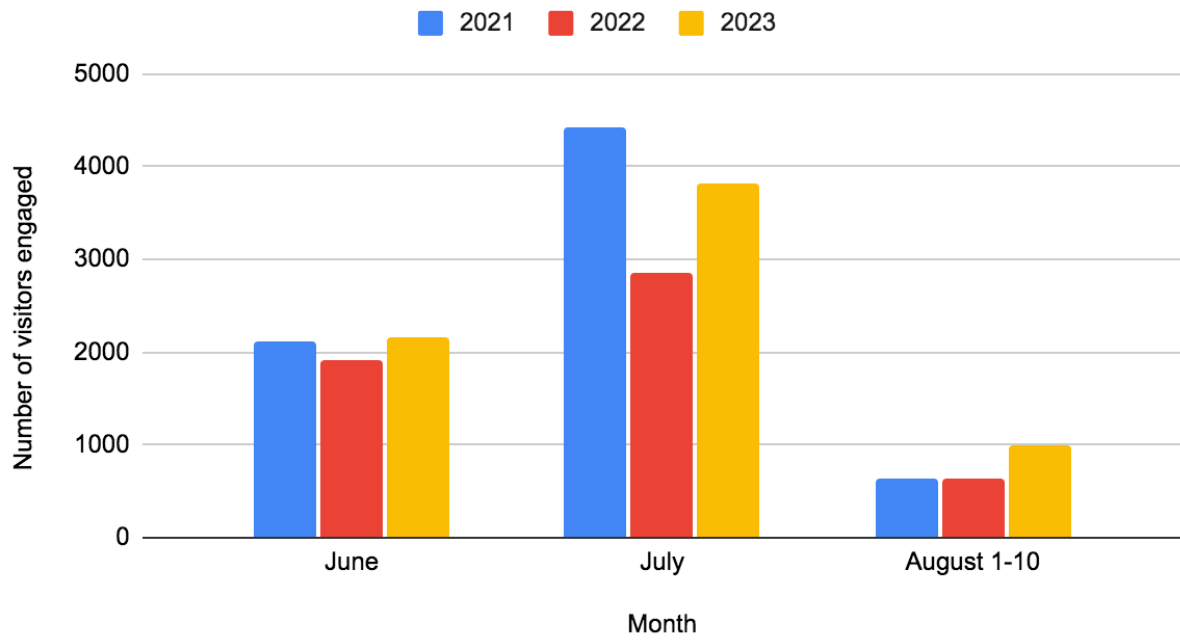
**2:00:** Guided Walk (Thursdays and Saturdays)

**7:00:** Evening Program (Thursdays and Saturdays)

Below are graphs of sales, visitors, and program/portal totals for the season thus far compared to 2021 and 2022 numbers. Please note that August numbers are through the 10th only. Sales are up from the last two years and visitation has evened out to be about equal to 2022 numbers and slightly under 2021 numbers. Program and portal engagement numbers are significantly higher than last year's numbers, but a little under 2021 numbers. Note that this graph shows both program attendance *and* visitors engaged at trailhead portals and during roving. Though attendance to programs is down our overall engagement with the public is up.



## Program and Portal Numbers



Board Report  
August 17, 2023  
Stanley Museum  
Megan Nelson

## Intro

The days are long, but the season is short. We have had a great season! Ian and I work well together. I've really enjoyed getting to know and learn from him. And, lucky for us, Ian is staying until the end of the season! We're planning on doing some light maintenance during August and September and I'm grateful to have someone up for a challenge.

## Numbers

Year	2023 (May-Aug.7)	2022 (May-Aug.7)	2021 (May-Aug.7)
Visitors	2,839	2,550	2,646
Sales	\$7,177.33	\$6,751.52	\$7,454.01
Donations	\$2,926.20	\$1,865	\$2,314

Our sales and visitation numbers have been consistent with the past few years. The most encouraging thing is that this year's donations are on the rise! It's hard to account for the difference between this year and the last. It's important to remember that the summer of 2022 saw high gas prices and that might have affected people's generosity. I would also like to think that Ian and I have made a concerted effort to talk and connect with visitors. Sometimes it goes unappreciated, but some visitors donate to show their appreciation. It's impossible to know the answer so all I can do is be happy about the improvement. And, as I did at the last meeting, I will give the Board updated numbers that extend to August 16th in a handout/email.

## Projects

As I'm sure many of you know by now, Ian grew up on a ranch in Eastern Oregon, so he has a particular interest in the pastoral and agricultural history of the Sawtooths. He first dove into the topic by writing an Evening Program about animal agriculture in the region. He then expanded on the topic with an exhibit. He's nearly finished with the exhibit, and it will probably be installed by the time of our board meeting. He also spearheaded a new idea for History Day which he called "the showcase room." The showcase room highlighted artifacts from our collections vault and the artifacts centered around the theme of a Sawtooth homestead, inside and out. Ian did a great job selecting the artifacts and writing the interpretive signs for the showcase room.

As for my personal projects, one of my main focuses has been on updating the fur trapping exhibit. I've redone the labels, added some more narrative, mounted the flintlock rifle, and

rearranged artifacts. I reached out to John Rember to ask for his thoughts on the narrative which was the first time I've ever gotten a community member's perspective on an exhibit. I would love to see more public collaboration on future museum exhibits.

We've also brought in a few new artifacts that I'm eager to exhibit. One of my favorites is a summit register from Packrat Peak donated to us by Sawtooth Mountain Guides. I immediately put the register in the climbing exhibit. I'm hoping to update the climbing exhibit, but I'm quickly running out of time in the season.

## **History Day**

This year's History Day went well! We held it on July 22<sup>nd</sup> and it was one of the hottest days of the summer. The scorching temperatures kept visitors at the lake and away from the museum. The heat made it challenging to keep the ice cream cold and I worried about heat stroke. Thankfully, everyone had pop-up canopies or shade which was a relief. Even with the high temperatures, we had 116 attend History Day. Our demonstrations included candle making, roping, crosscutting, panning, and stock packing. The Sawtooth Society, namely their crew members Hannah and Parker, volunteered their time and crosscut. Caitlin Frawley, the Forest Service Trails and Wilderness Supervisor, brought an adorable horse and mule for a packing demonstration. Aspen Arnold brought her gold panning equipment. We also had the Boise Astronomical Society set up a booth for sun viewing. And we had the quilt corner, an outdoor book table, games, music by Richard Blair, and refreshments. Thank you to everyone who volunteered their time, including the SIHA naturalists. I would like to extend a special shout out to **Susan and David Kim**, **Jenny MacNichol**, and **Erica** who all volunteered for the event and their help made all the difference in the world!

## **Spotlight**

Finally, I would like to shine the spotlight on **Michael Powell**. He's done so much for the museum this season. Firstly, he made a gorgeous mount for our Barnett flintlock rifle in the fur trapping exhibit. It looks incredible in the case. Then, he made a fake bull for our History Day roping demonstration. Then, I asked him if he could help me assemble an old scale that was donated to us last year. He rebuilt parts of it and reinforced the wooden components. The scale will live in the Ice House, so please check it out next time you're at the museum. All these things are wonderful additions to our site and to History Day. Michael's creativity and talent are indescribably valuable to SIHA. Thank you, Michael! (By the way, I've attached pictures of Michael's creations on the last page of this report)



Sawtooth Interpretive & Historical Association

## **Outlets Update**

August 12, 2023

### **Sales Comparison**

Total sales from January 1 – July 31 is \$66,126.16 compared to \$53,650.22 in 2022. For all the exciting details, please scroll to the last page of this report.

The increase in sales this year is largely due to the amazing crew at each location. If you visit any of our locations, please be sure to thank everyone for their hard work and dedication to SIHA!

### **Idaho Department of Parks and Recreation**

SIHA's application was accepted to sell Invasive Species Stickers at the Stanley Museum and Redfish Visitor Center. After training on August 14, we will be selling stickers to the public.

While SIHA will only make a nominal amount for selling these stickers, it is a great way to get visitors to walk through our doors. The goal is to gain more exposure for SIHA, increase sales at both locations and grow attendance at SIHA events.

### **SIHA Postcards**

Final approval was given on August 4<sup>th</sup> to print SIHA's very first batch of postcards. A total of 26 photos were chosen to create 5" x 7" postcards. Each image represents the SNRA -- wildlife, landscapes, wildflowers, dark sky and alpine lakes.

Delivery of 125 postcards per photo (3,500 total) is expected this week. They will be sold at all Sawtooth Outlets for \$1 each or 6 for \$5 (tax included).

Thank you to Gary Gadwa, Hannah Fake, Tonia McCrary and Michael Powell for permission to use your photos. Submissions to SIHA's photo contest were also used.

### **SNRA Custom Pocket Naturalist Guide**

Progress has been made! A very rough and incomplete draft was submitted to Waterford Press to get their thoughts on the layout for each section. The goal is to finalize this guide prior to Waterford Press' next printing run in November. It would be ideal to incur the costs for these custom guides in 2023.

Thank you, Ed Cannady, for your help with the Geology section of this guide!

## **Square**

The efficiency and accuracy of this powerful point-of-sale system is a game-changer for many reasons. Here are a few at the top of my list:

- Weekly Sales Reports: the ease of knowing exactly what was sold, how much it was sold for, the amount transferred to our bank account and the ability to run reports for deeper sales insights is immeasurable.
- Inventory: since this system provides real-time inventory tracking, it's easy to identify the items that need to be restocked at each location.
- Gallery Sales: there are no longer hand-written records of each gallery item sold. Every gallery item sold is recorded in Square including all the necessary details to pay artists their commission.

Thank you, Board Members, for your approval to purchase the Square hardware for Redfish Visitors Center & Gallery, Stanley Ranger Station and Stanley Museum!

## **Center for the Sawtooths**

After researching local banks and credit unions, a decision was made to open a checking account for the Center for the Sawtooths at DL Evans Bank. Lin and I will sign the papers at the Ketchum branch office on Tuesday.

Thank you, Liesl, for your CeSaw pledge to start this new checking account!

A special thank you to Lin for all your insight and advice!

Submitted by  
Erica Cole

## Sales by Location

### January 1 - July 31

<b>Sawtooth Outlets</b>	<b>2023</b>	<b>2022</b>
Fairfield Ranger District	\$279.94	\$0.00
Ketchum Ranger District	\$1,296.87	\$150.54
Lost River Ranger District (sales through May 31)	\$49.27	\$206.25
Redfish Visitor Center	\$19,098.72	\$13,173.50
SNRA Headquarters	\$11,699.36	\$10,141.84
Stanley Museum	\$6,254.29	\$4,706.17
Stanley Ranger Station	\$8,514.64	\$4,910.09
<b>Sawtooth Outlets Total</b>	<b>\$47,193.09</b>	<b>\$33,288.39</b>
<b>Gallery Sales at Redfish VC</b>		
Gallery Sales	\$9,320.00	\$9,007.00
Less 65% Commission Paid to Artists	-\$6,058.00	-\$5,854.55
<b>35% SIHA Commission</b>	<b>\$3,252.80</b>	<b>\$3,152.45</b>
<b>Caribou/Targhee Outlets</b>		
Ashton Ranger District	\$1,292.74	\$975.39
Island Park Ranger Station	\$1,121.35	\$1,421.86
Palisades Ranger District	\$333.03	\$275.75
Teton Basin Ranger District	\$1,104.33	\$1,256.96
<b>Caribou/Targhee Outlets Total</b>	<b>\$3,851.45</b>	<b>\$3,929.96</b>
<b>Misc Outlets</b>		
Made in Idaho Store	\$1,120.16	\$120.19
Mountain Village Gas Station	\$0.00	\$433.76
Mountain Village Merc	\$9,515.98	\$11,396.38
Recreation Resource Management of America (trail map sales only)	\$132.08	\$0.00
Stanley Chamber of Commerce (trail map sales only)	\$110.60	\$216.59
Wholesale Trail Map	\$950.00	\$1,112.50
<b>Misc Outlets Total</b>	<b>\$11,828.82</b>	<b>\$13,279.42</b>
<b>Grand Totals</b>	<b>\$66,126.16</b>	<b>\$53,650.22</b>

## **CeSaw Operations Committee Proposal August 2023**

### **To SIHA Board of Directors:**

This paper summarizes the results of committee site visits and conversations that Liesl, Lin, and Terry had during the last week of June to discuss the work the Operations Committee needs to focus on in the next one to three years. We would like you to take a hard look at it and let us know if we are on the right track. Please give us your comments and edits as soon as you can.

We met August 8th to review and update this proposal for August 17th board meeting.

**Assumptions/sideboards** – The uses of the CeSaw property are constrained by the agreements SIHA has made with the Jones family in the 2023 Donation Agreement and by the 2002 Scenic Easement on the property. The easement is owned by the United States and administered by the US Forest Service.

SIHA and the Jones' presented a conceptual proposal for development and use of the property to the Sawtooth NRA's Area Ranger and Private Lands Staff (dated November 22, 2021) on December 14, 2021. On March 24, 2022 we received a letter from the Area Ranger stating that the conceptual plan is compatible with the easement. Please understand that the Forest Service's response is not an approval. Approval will only be granted after the Forest Service reviews architectural plans and issues a written approval of the design. (Note: The property is currently not in compliance with the easement due to a requirement that all power lines be buried. SIHA must plan to bury power lines as site work is conducted.)

- **Summary of pertinent Donation Agreement requirements:**
  - Jones' will remove all fuel tanks and lines prior to closing (Accomplished 7/13/23; DEQ has taken samples and will have a report as soon as they are able [est August] and there is still some site work to be finished – dirt/rock piles to move).
  - Jones' will complete a new appraisal prior to closing.
  - Rentals of the property after SIHA owns it must be to non-profit or governmental entities, not for-profit businesses.
  - The Property is to be used as a resource to further the preservation, protection and enhancement of these natural features and ecosystems.
- **Summary of pertinent Scenic Easement restrictions:**
  - Subdivision by sale or lease of the property is prohibited.
  - Placement of "semi-permanent" structures, such as residential trailers, mobile homes, manufactured or modular homes is prohibited.
  - Development (i.e., building construction) may only occur on the 3.26 acres of the property between Hwy 75 and the drainage ditch that bisects the property. The remaining 3.46 acres may not be developed, except as a tree-farm, per easement language. Landscaping of the undeveloped area and use of temporary structures

(event tents) may be possible. All improvements, including landscaping or a potential nature trail would need to be approved by the SNRA.

- o The aggregate allowable building capacity for the property is 13,000 square feet of building footprint (excluding outside decks). Buildings may be removed or consolidated provided the building capacity is not exceeded. Currently the building footprint is 7,265 square feet.
- o No individual building may exceed 3,500 square feet of building footprint.
- o Additional buildings may be constructed provided a maximum of 4,500 square feet of building size/capacity is not exceeded.
- o Changes in uses of the property and/or construction of any improvements to the property must receive written approval of the Area Ranger prior to implementation.
- o There are design restrictions on new structures, and for remodeling existing structures. They include: height of structures; colors; size, shape, and total square footage of windows facing the highway; building style and shape; siding style and shape; roof design and material; and exterior lighting.

#### **Proposal:**

The result of the the board member survey, site visits, and discussions between operations committee members is that the top priority is to provide housing for all or most of our temporary SIHA employees, provide office space for our permanent staff , provide meeting space, and fill in and/or remove the old well/icehouse for safety reasons. (Note: While we hope to start housing staff at CeSaw beginning in the summer of 2024, it is our intention to continue to utilize the housing offered by the Forest Service, including Redfish Cabin, which is owned and managed by the NRA, as summer crew housing, for the foreseeable future and as SIHA staff grows).

#### **Tasks prior to closing:**

1. Remove the underground fuel tanks, lines, and associated equipment. The site then needs to be tested for the final Environmental Assessment, and the area recompact. This task is almost complete.
2. Find out what appliances, furniture, signs, building contents, etc. the Jones' will leave on site – potentially clean up the site as much as possible. Initial discussions and site visit with Jones group indicate that the bulk of what is on site will be left.
3. Septic system assessment for operational use/long term use. Based on Findings, add septic system to timeline/budget after assessment.
4. Research tax, insurance, survey requirements of owning the property.
5. Identify individual or contractor to potentially do initial work post closing.
6. Update proforma cost and calendar

#### **Tasks after closing:**

- Close/drain/fill the old well house. This is presently a safety hazard. Building can be demolished to accomplish this. (Fall/Winter 2023/24)

- Renovate the ground floor of the 2-story log café building (we're calling it the bunkhouse for now) to code to allow for occupancy of five rooms (single or double occupancy). This includes the bathroom/shower facilities, and the kitchen, and requires significant cleaning, some repairs, and acquisition of furniture and other contents. And, renovate the upper floor of the cafe building (we're calling it the apartment for now) to code to allow for occupancy by SIHA's ED as year-long housing. This will require replacing two windows, providing an oven/range, and providing full separate access to the apartment. (Fall/Winter 2023/24)
  - This is a temporary (at least three years) use for the building, as ultimately the bunkhouse will be turned into a Visitor Center with permanent offices upstairs.
  - Long-term housing will be provided in a renovated or new housing complex, formerly the "Motel".
- Renovate the convenience store at the north end of the property to provide office space for SIHA ED and Outlet Manager at one end of the building and provide meeting space for SIHA and possibly for rental to other groups at the other end of the building. This will require exterior toilet facilities and may require the rental of porta-potties as it is unlikely the existing exterior toilets are sufficient. Also required is opening access to the storage room/attic over the store, and providing internet and phone/Wi-Fi. (Spring 2024).
  - End use of the store will be a gathering/classroom space for SIHA and other organizations.
- Remove the excess buildings, we are calling the "shed/bathroom cluster", once we finalize which are salvageable. (2023/24).
  - Build exterior ADA public toilet facility with outdoor access (replacing existing) that can withstand winter operations (Fall 2024/25).
- Determine the condition of the Motel complex (we're calling it the Housing Complex) so that we can decide whether to renovate the existing buildings or build new structures for long-term SIHA housing and for rental to other non-profits in the area. (Note: the three of us are leaning toward new construction.) (Assess Fall/Winter 2023/24).
- Contract for design of the new Housing complex. (2024).
- Construction of the Housing complex. (2025/26).
- Conversion of the bunkhouse to a visitor center and office space by renovation or new construction. (2026 and beyond).
- Depending on square footage needs of new construction, consider keeping barns for storage.
- Assess old shed at south east corner of property, may be historic, consider removal (may be sold/salvaged/moved if not preserved)

**Preliminary thoughts on Motel/Apartment needs:**

1. Two apartments (Possibly a detached duplex), for SIHA's ED and a future caretaker. The apartments should have two bedrooms each, living area, full kitchens, bath, and laundry areas.
2. Three or four studio apartments (one bedroom with kitchen, storage, and full bath). (Share a communal laundry.)

3. A minimum of eight single rooms with communal kitchen, bath, and laundry.
4. Buildings may total 3,500 square feet of footprint and a total of 4,500 square feet of floor space. They may be two stories, up to a maximum building height of 25'.

Please review the following on our shared google drive:

- [Task List](#) – is there something to be added or that you would like to take on?
- [Proforma\\_Center Sawtooths schedule\\_20230809OpsCom](#)

Note that these are *preliminary numbers* from Carter (7/10/23). Some adjustments are necessary to fit with this proposal. We will discuss at our next meeting (8/8/23), but comments are welcome prior to that. Outline:

Page 1 is an initial schedule of activities through 2027

Page 2 is a Gantt chart showing the same schedule.

Page 3 is a summary of expected operating costs and revenues.

Page 4 is a summary of the capital costs and the cumulative dollars

Best Regards and please send comments or make suggestions/comments on our shared drive,

*CeSaw Operations Committee*

## Center for the Sawtooths - Preliminary Schedule

[illegible]

[illegible]

CeSaw Fundraising Committee Report for SIHA August 17, 2023<sup>th</sup> Board meeting

Dear fellow SIHA Board members,

I'm sorry to be unable to join you for the August 17, 2023 Board meeting, but would like to provide you with a status report in my absence. To date we have a total of \$182,800 in pledges/donations – the bulk in pledges. We have one challenge pledge for \$80,000 that asks us to raise a similar amount matching 1 to 1 from other sources, which we have done. Here is a breakdown of the pledges/donations thus far:

# of Pledges/Gifts	Amount	Total
1	\$80,000	\$80,000
2	\$25,000	\$50,000
2	\$20,000	\$40,000
1	\$5,000	\$5,000
1	\$2,500	\$2,500
1	\$2,400	\$2,400
2	\$1,000	\$2,000
3	\$100 - \$500	\$900
	<b>TOTAL</b>	<b>\$182,800</b>

Once the Obsidian property donation is closed, it will be time for donors to make payment of their pledges. Some of the pledges were made over time, but none over a period greater than 2 years. Lin is working on setting up an easy and convenient method for payment, both for these dedicated pledges and for other donors as they hear about the closing of our donation.

The CeSaw Fundraising Committee met this summer and plans to continue meeting this fall and winter. We have established lists of potential major individual and institutional donors. Over the summer we started to cultivate individual donors through casual conversation. For these discussions, we developed talking points to ensure a consistent message in the community, The talking points are:

We are hoping to create something worthy of being called The Center for the Sawtooths which we envision will include:

- Visitors resources
- An Educational Center
- Housing for our employees
- Office space for area nonprofits
- Community gathering space.
- Space for collaboration with other area nonprofits.

The Fundraising Committee will be meeting again later in September and will report to the Board again at the October Board meeting.

We are entering a challenging and exciting phase for this project. Each of us will play an important role in its success. Please feel free to contact me if you have fundraising ideas, or if there are individuals or institutions you feel we should contact as potential donors/grantors. I'll be back in easy communication the week of September 17th.

Jennifer MacNichol